

**LANDBEACH PARISH COUNCIL**

**MINUTES OF LANDBEACH PARISH COUNCIL MEETING  
held on Monday 3<sup>rd</sup> September 2007 at 7.30 p.m.  
in Landbeach Village Hall**

**Present:** Mrs. M. Hale (in the Chair), Dr. R. Gambell, Ms. J. Gregg, Mr. G. Hinkins, Mr. J. Hockney, Mrs. T. Hutchison, Mr. M. Williamson (part) (County Councillor) Mrs. A. Hinkins (Clerk) and Mrs. M. Sylvester (newly appointed Clerk)

No members of the public were present

1. **APOLOGIES FOR ABSENCE** were received from Mr. J. Attwood, Mr. T. Dell, Mr. A. Wyatt and Mr. P. Johnson (District Councillor).
2. **MINUTES OF THE LAST MEETINGS** dated 2<sup>nd</sup> July and the extraordinary meeting dated 23<sup>rd</sup> July 2007 were agreed and signed.
3. **CO-OPTION OF PARISH COUNCILLOR**  
Mrs. Hale welcomed Mrs. Tracy Hutchison to the meeting, following her application in writing to become a Parish Councillor. Mr. Hockney proposed and Mrs. Hale seconded her co-option as a Parish Councillor. An acceptance of office and a register of interest forms were duly completed.
4. **INTRODUCTION OF NEW PARISH CLERK**  
Mrs. Hale welcomed Mrs. Maria Sylvester and introduced her to the Councillors who she had not previously met. Mrs. Sylvester had met with Mrs. Hinkins for some induction and will take over as from Monday 10<sup>th</sup> September. Mrs. Hale hoped she would enjoy working with Landbeach Parish Council.
5. **DECLARATION OF INTEREST**  
There were no declarations of interest.
6. **CLERK'S/CHAIRMAN'S REPORT**  
**New Play Area** – the Clerk reported that Andrew Menaul from Adventure Playgrounds the company appointed to carry out the work will be meeting with the Clerk, Chairman and the mums on Wednesday 5<sup>th</sup> September to finalise the play area. Work to start week commencing 10<sup>th</sup> September. Payment for play area is required when work is completed and the Parish Council has received the funding. She reminded Councillors the Parish Council had agreed to underwrite the VAT element, until it can be claimed back at the end of the financial year; this money would come from the reserve account.  
**Report from Bob Howard, Highways** – up-date on highways matters that are ongoing  
a) traffic division have given the go ahead for additional signage at the Cottenham/Green End junction. He will therefore try and get some additional signage.

- b) Green End bollards opposite the Church have been replaced and footpath sided-out along path at Green End towards Cottenham Road.
- c) Akeman Street, some areas have been marked out to be patched.
- d) footpath from Manor House to opposite 40 Waterbeach Road is overgrown and will be cut back.
- e) request for all footpaths to be renewed on the capital schemes programme, if unsuccessful he will replace the worst areas.

**Bus Service** – it has been reported that a parishioner waited for the bus to go to the doctor’s surgery at Milton early one morning and was unaware that the citi 2 Route goes from Landbeach to Waterbeach and then onto Milton and ends up at Addenbrookes Hospital, so passengers have to wait on the other side of the road to the traditional side of the 9 service, that also comes through the village, which starts its service at 9.33 a.m. There was no timetable at the stop at which she was standing. It was suggested the Clerk asks for a timetable to be placed at the stop at the Slap-Up end of Waterbeach Road. Also ask Stagecoach if they could produce an article regarding the two services which have been in operation since April 2007. If they are unwilling to do so, Dr. Gambell offered to write an article for the Parish Magazine to ensure parishioners are aware of the two services.

**Code of Conduct** – the advertisement stating that Landbeach Parish Council will adopt the Local Authorities (Model Code of Conduct) October 2007 with effect from 1st September including Paragraph 12(2) was placed in the Cambridge Evening News on Wednesday 29<sup>th</sup> August 2007. CALC are asking us for clarification on how we will operate paragraph 12(2). It was decided to operate the following procedure for six months to a year then readdress to see how it is working.

“If a councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after item 1 on the agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be part of the debate but merely fact giving and answering questions in the same manner as the councillor with a prejudicial interest”.

## 7 AFFORDABLE HOUSING

The Clerk had circulated to all Councillors a letter received from John Dadge of Barker, Storey, Matthews following his meeting with Councillors regarding the development proposals at Worts Farm and Walnut Farm. Councillors felt that their comments had been listened to and were encouraged that this project seemed to be moving forward. Having inspected the sites the County Council are going ahead with engaging an architect to draw up a scheme to incorporate both developments to include 6 affordable housing units.

The Granary, as previous indicated, would have to be cleared of all village archives and furniture. The Chairman and Clerk to investigate what space will be necessary to store the Parish Council archives. A letter has been received from the Village Hall in reply to our request that they consider making space in their proposed extension for village archives. They are happy to accommodate this, but

would like to know what space we would require. Landbeach Society to be asked to identify what space they would need if they wished to store their archives at the Village Hall. Stephen Conrad, CCC has asked the Parish Council to pay the rates for the current year.

**8 NEW CLERK**

The phone line will be transferred to Mrs. Sylvester on Monday 10<sup>th</sup> September at a cost of £49.00 plus VAT. The phone number will remain the same 01223 864321. E.mail mariasylvester@hotmail.co.uk . Payment for the internet will be shared between Mrs. Sylvester and the Parish Council. Councillors were asked to agree the purchase of a new telephone. The new Clerk proposes to attend a two day clerk's intensive course run by CALC in October and November at a cost of £75.00. Councillors agreed the above payments.

**9 TRAFFIC CALMING**

The Chairman has analysed the 43 replies she received from the questionnaire circulated to all households in the village. Interactive signs were the calming measure that scored the most points with the least objections. We would look into what is involved in getting interactive signs from Highways and if there would be any split funding available. Also get Horningsea Parish Council's views on the interactive signs that are operational in their village. An update to be placed in parish magazine.

**10 RECREATION GROUND**

A letter has been received from Jenny Clark, Lands Officer at SCDC, stating that it had formally been agreed to transfer the freehold of the Recreation Ground to Landbeach Parish Council at nominal value. She would like a formal request from the Parish Council for a quotation of costs associated with this transfer which Councillors agreed to. She also requested the name of the Solicitor that we will be instructing to carry out this transfer for us.

It was suggested we ask CALC if there is a Solicitor they could recommend that specialises in Council work at subsidised rates. If not a Solicitor in Cottenham was suggested. Clerk to make enquiries.

**11 CORRESPONDENCE**

The following correspondence was put into circulation:-

CCC – Worts Meadow report from

CCC – Cambridge Core Traffic Scheme Newsletter – 3<sup>rd</sup> August 2007

CCC Leaflets on working to improve services for Cambridgeshire people

Three Valleys Water – invitation to a stakeholders' discussion forum

SCDC – Crime and Disorder Reduction Partnership Annual Review

SCDC - Community Safety Event 25<sup>th</sup> September 2007

Cambridge CVS – voluntary sector networking project

Cambridgeshire Acre – Annual General Meeting – 4<sup>th</sup> September 2007

- Cambs Rural Conference Building Sustainable Rural  
Communities 27<sup>th</sup> September 2007

SCDC - Northstowe Area Action Plan Adoption Statement

SCDC – Funding Fair, 15<sup>th</sup> September 2007  
 SCDC – Draft Licensing Policy  
 CCC – Minerals and Waste Plan changes to timetable

The following correspondence to be kept on file for information  
 SCDC – Review of polling districts and polling stations – SCDC asked for our comments on the existing arrangements. The polling district, Landbeach Waterbeach and Chittering. The polling station Landbeach Village Hall. Councillors were happy for this arrangement to continue. Clerk to confirm this with SCDC Electoral Registration Officer.

## 12 FINANCE

The following cheques were approved for payment

Chq No.	Name	Amount	VAT	Total
433	Robert Armstrong churchyard grass cutting - July	104.00		104.00
434	Moore Stephens – external auditor fees	135.00	23.63	158.63
435	Truelink Ltd. – July grass cutting	631.90	110.59	742.49
436	Mr. G. Setchell – care taking July and August (£108.00) painting seats and weed control spraying (£35.00)	143.00		143.00
437	Mrs. A. Hinkins – Clerk’s salary July and August	635.85		635.85
438	Mrs. A. Hinkins – stationery and stamps and internet	39.43	1.36	40.79
439	Robert Armstrong – churchyard grass cutting – August (part payment)	115.50		115.50
440	Truelink Ltd.- August grass cutting	483.20	84.57	567.77
	Total	£2,278.88	£220.15	£2,508.03

## 13 PLANNING

Guidance notes on the public speaking at planning committee meetings have been received and will be kept by the Clerk on file for future reference.

### Decisions:-

**S/1072/07/F** – Mr & Mrs Hancey, 84 High Street, extension – **approved**

**S/1073/07/F**– Mr Graham and Ms Bhola, 86 High Street, extension – **approved**

**S/1185/07/A** – Primesight Advertising Ltd. Pace A190 Garage, Ely Road – 2 free Standing display units – **approved**

**S/1310/07/F** – Mr G Knightley, 82 High Street, extension, **refused**. Reasons: the proposed extension and dormer window by reason of their design and location would be an alien feature to the character and appearance of this traditional cottage in the conservation area.

**Deemed Consent for tree surgery** – 21 High Street, removal of 1 elder and 2 plum trees

**Withdrawal of application**

**S/1026/07/F** - Ely Diocesan Board of Finance, between 60 and 70 High Street, dwelling- **withdrawn**

**New applications:-**

**S/1554/07/F** – Mr. P. Law, 30/32 High Street, garage/garden store, **no recommendation**, concerns were raised about the size of the garage and garden store in this particular location.

**S/1552/07/F** – Mr M Gronrow, 131 Waterbeach Road, demolition of existing garage to replace with extension and single garage – **no recommendation**.

**S/1615/07/F** – Mr & Mrs T Knight, 50A High Street, extension, **approve**

**C/11/40/058** – Mrs. Humphreys, 102 High Street, removal of two silver birch, reduce sorbus from front garden and remove conifer from rear garden - our tree officer Ms Gregg will make a site visit and report her findings.

Notification has been received from East Cambs District Council re the inquiry into the appeal on the proposed Mereham Development to take place on 9<sup>th</sup> October at 10.00 a.m. at the Arkenstall Centre, 7 Station Road, Haddenham, Cambs. If anyone wishes to attend the inquiry East Cambs would like to be notified two days before it takes place.

- 14 Mr. Hockney reported he now has Reubens Road, Spaldings Lane and Chapmans Close covered by a neighbourhood watch co-ordinator. The purchase of new neighbourhood watch street signs, previously agreed, should be around £160.00 not £250.00 that was first indicated.

Mr. Hinkins felt new signage should be looked into for the recreation ground as it was noted a number of dogs had been seen on this area. Item for next meeting. Mr. Setchell reported he had loosened the bark that had become impacted under the climbing frame and it was felt that the result of this action has created the required depth of bark. This depth would be monitored.

Mr. Williamson reported a speed survey was done in 2001 with a result of northbound 85%, 37 mph and southbound 85%, 38 mph. Mr. Hockney would check if a more recent one had been carried out. The re-surfacing work at the Slap-Up junction has been completed.

- 14 **DATE OF NEXT MEETING** Monday 1<sup>st</sup> October at 7.30 p.m.

The meeting closed at 9.50 p.m.

Signed ..... Dated .....