

LANDBEACH PARISH COUNCIL

**MINUTES OF LANDBEACH PARISH COUNCIL MEETING
held on Monday 7 July 2008 at 7.30 p.m.
in Landbeach Village Hall**

Present: Mrs Melanie Hale (in the Chair), Ms Jackie Gregg, Dr Ray Gambell, Mr Gerald Hinkins, Mrs Maria Sylvester (Clerk) and Mr Peter Johnson (District Councillor)

Public Participation. There was no public participation.

- 1 **APOLOGIES FOR ABSENCE** were received from
Mr Alan Wyatt, Mrs Tracy Hutchison, and Mr James Hockney
- 2 **MINUTES OF THE LAST MEETING** 2 June 2008 were agreed and signed.
- 3 **DECLARATION OF INTEREST**
Dr Gambell declared a possible interest in Item 4 Cottenham Turning - land for sale. There is another field towards Cottenham which the Church will be selling.

Mr Hinkins declared an interest in Item 10 Planning, New Application S/0994/08F, 75 High Street, Landbeach.

4 **CLERK'S/CHAIRMAN'S REPORT**

Village Hall Loop System It was reported that the stand for the microphone should improve the system.

Landbeach Village Pond It was reported that SCDC had said that there were some minor improvements that could be carried out to improve the Village Pond. Clerk to follow this up.

Landbeach Busytots and Playgroup It was reported with sadness that the group would close on 22 July 2008. They asked permission from the Parish Council to have a Farewell Picnic on the Recreation Ground on 23 July from 11-1 p.m. This was agreed.

Parish Councillor Vacancy It was reported that there had been no applications for the Parish Council Vacancy. It was agreed to put an advertisement in the August edition of the Parish Magazine.

Play Area equipment Adventure Playground had reported, after seeing the report from ROSPA, that the new play area equipment meets all the required safety standards.

It was agreed to replace the two bucket swings, which were damaged. The cost of these would be £69 each plus £125 fitting.

It was reported that there was a problem with the gates in the new Play Area, they did not close properly and needed tubes to anchor the gates. Clerk to follow this up with Adventure Playground.

Basketball Nets - SCDC had visited the site and suggested the Parish Council buy two nets, which would cost around £10. Clerk to purchase these.

Grant Funding - Cambridgeshire Community Foundation and Young Lives administer grants available for community and voluntary groups and the scheme on behalf of the County Council. If anyone is interested in this, Application Forms are available from Cambridge Community Foundation www.cambscf.org.uk or email info@cambscf.org.uk. and Young Lives www.young-lives.org.uk or email mso@young-lives.org.uk.

Fidelity Insurance - It was reported that CALC had suggested increasing the Fidelity Insurance to cover half the precept and the amount held in the Reserve Account, which totals around £18,000. This was agreed.

Donarbon - The Chairman had attended the local Liaison group at Donarbon on 19 June 2008. This was preceded by a tour of the site. Ground works for the large new MBT (Mechanical Biological Treatment) buildings are now under way.

The Chairman has been invited to be on the panel, which reviews applications for the Landfill Tax Credit money and will attend quarterly meetings.

Cottenham Turning land for sale - It was reported that this land was for sale again and the estimate is between £80-85K. Last time it was £20-25K and it was sold for £98K.

It was reported that Landbeach Church are in the process of getting deeds drawn up to sell some of their land on the Cottenham Road. Cheffins will auction the land.

Cambridge Building Society - It was reported that the Parish Council held two accounts for Helpline and Landbeach Village Sign, which required two signatures. It was agreed that the Chairman and Mr Hinkins would be the signatories on these accounts.

South Cambridgeshire Speeding and Traffic Summit - 22 July 2008 at Sawston Village College - The evening will also launch 'Neighbourhood Speedwatch'. It was agreed to ask Mr Hockney if he would be able to attend.

- 5 AFFORDABLE HOUSING** There was nothing further to report.
- 6 INTERNAL AUDITOR** - Visit on 10 June 2008 to sign off end of year accounts as at 31 March 2008 and sign the Annual Return.

The following points were made:

Each Bank statement should have a reconciliation to show the workings for that period.

For any meeting room used to which the public has access, it is the Council's responsibility to ensure that a Fire Certificate exists even if they don't own the building.

Minutes should be numbered by hand sequentially.

- 7 RECREATION GROUND** King and Co have drawn up the Agreement to buy the Recreation Ground for £1. This was agreed and signed by The Chairman. The Lynn Foundation would meet all legal fees and advertising costs.

8 CORRESPONDENCE

The following correspondence was put into circulation:

Cambridgeshire and Peterborough Community Life Awards 2008

Cambridge Water Company - Cambridge Water Village Life Fund 2008

COPE - They are not going to send out any more copies of COPE.

Newsletters 45 and 46 can be downloaded from their website

www.cambridgecope50.org

CareNetwork News - May 2008

Cambridgeshire Acre - Community Action Summer 2008

SCDC - SC Local Development Framework visit

www.scams.gov.uk/ldf

SCDC - South Cambs CDRP Conference is now Wednesday 10 September 2008

CCC - Post Office Closures in Cambridgeshire

SCDC - Youth Participation event - postponed

Waterbeach Parish Council - Dog wardens

Clerks and Councils Direct July 2008 Issue 58

Society of Local Council Clerks - 34th National Conference 2008
Cambridge Sports Lake - Summer 2008

9 FINANCE

The following cheques were approved for payment

Cheque No	Name	Amount	VAT	Total
499	G Setchell - caretaking in June 2008 and general maintenance	£56.99		£56.99
500	Maria Sylvester - June 2008 salary	£289.44		£289.44
500	Maria Sylvester - reimbursement for Internet – May 2008	£10.00	£1.49	£10.00
501	Grass cutting in May 2008	723.15	£107.70	£723.15
502	Canalbs Ltd - Internal audit	£86.50		£86.50
503	James Hockney - Printing Village Guide	£88.75		£88.75
504	Robert Armstrong - churchyard maintenance – June 2008	£120.50		£120.50
505	Ray Gambell - advertising in Parish Magazine	£8.50		£8.50
506	Allianz Insurance Company Renewal of Insurance Policy	£1,054.24		£1,054.24
507	Truelink Ltd - Grass cutting in June 2008	£757.64	£112.84	£757.64

Clerk tabled 3 monthly controlled budget. This was discussed and it was agreed to increase Mr Setchell's salary from £6 to £6.50 per hour from 7 July 2008.

10 PLANNING

New Application:

S/O994/08/F - Limes Farmhouse, 75 High Street, Landbeach, Mr and Mrs R Macfarlane, Gates **No Recommendation**

Tree Work:

C/11/40/58 - 95 Green End, Landbeach, Mr Anderson - General tree work **Tree Warden to inspect and report**

S/0542/08/F Garage, 76 High Street, Landbeach, Mr and Mrs Ward
It was reported that after consultation with Mr and Mrs Ward they had agreed to have slates instead of tiles on the building.

11 COUNCILLORS REPORTS

Mrs Hutchison reported through the Chairman on the following:

There is still a situation in Landbeach, which is causing concern. This was discussed and it was agreed to discuss it further with the PCSO and the Landlord. Chairman/Clerk to investigate.

There is asbestos dumped on the Cottenham Road. It was thought this was in the Cottenham parish. Clerk to notify relevant person.

Mr Hinkins reported that he would arrange a meeting with Ken Fauch, Highways Department, SCDC.

Dr Gambell reported on the following:

The waste paper bin near the Church has been removed. Mr Hinkins to consult Mr Dell to see if he has taken it to repair.

On the Waterbeach Road where the bus stops, there is no timetable. Clerk to look into this.

Councillor Johnson reported on the following:

Near 141 Waterbeach Road one of the village signs has been defaced: 'drive carefully' sign. Clerk to follow this up.

Waterbeach Road, residents would like a bus shelter to be erected. Clerk to follow this up.

141 Waterbeach Road - oak tree outside their house needs work doing. Tree Warden to follow this up.

12 DATES OF FORTHCOMING MEETINGS

1 September 2008

6 October 2008

The meeting closed at 9.10 p.m.

Signed.....

Date.....