

LANDBEACH PARISH COUNCIL

**MINUTES OF LANDBEACH PARISH COUNCIL MEETING
held on Monday 6 October 2008 at 7.30 p.m.
in Landbeach Village Hall**

Present: Mrs Melanie Hale (in the Chair), Dr Ray Gambell, Mr Gerald Hinkins, Mr Alan Wyatt, Mrs Tracy Hutchison, Mrs Maria Sylvester (Clerk), Mr Michael Williamson (County Councillor) joined the meeting at 9.10 p.m.

Public Participation. There was no public participation.

- 1 APOLOGIES FOR ABSENCE** received from Ms Jackie Gregg, Ms Helen Boysen, Mr Trevor Dell and Mr James Hockney.
- 2 MINUTES OF THE LAST MEETING** 1 September 2008 were agreed and signed.
- 3 DECLARATION OF INTEREST**
There was no declaration of interest made.
- 4 MATTERS ARISING**

Landbeach Village Pond It was reported that Mr Setchell was investigating if there was wood in the village available to pile the pond.

Basketball Nets It was reported that the backboard should be replaced before the new basketball nets were erected. Mr Hinkins to investigate this further.

Cambridge Building Society - It was agreed that Mrs Hale and Mr Hinkins would sign for the Helpline and Landbeach Village Sign Accounts held by Cambridge Building Society. Both Councillors have to go into the Building Society with a form of ID.

Bus Shelter - Waterbeach Road - A brochure from Queensbury Shelters was tabled and it was decided that the Clerk would look into the possibility of getting a grant for this as the shelters were in the region of £2K.

It was also agreed that there might be the possibility of getting a Sponsor like Donarbon or Cambridge Water Company. Clerk to follow this up.

A letter was tabled from a Parishioner stating that the City 2 bus does not stop at all the bus stops along the High Street. This was causing problems for elderly people who needed to get to a doctor at a set time. Also Sixth form students had to go to The Cottenham Turn from the other end of the village. Clerk to write to Stagecoach outlining the problems.

Cambridge and County Folk Museum 3 A1 panels on the history of Landbeach, showing feature text and copies of historical photographs were obtained from Cambridge and County Folk Museum. It was agreed that these should be properly framed and hung in the Village Hall. Mrs Hutchison agreed to get a price for doing this.

One of the captions about Tithe Barn was incorrect and Mr Wyatt agreed to replace this.

Mereham Confirmation had been received from Department for Communities and Local Government that this development would not now go ahead

Affordable Housing - Report from John Dudge was tabled and discussed. In general it was felt that this seemed like a good mixture of housing.

A letter was read from a young Professional Parishioner who stated that she would like to have the opportunity to be part of a Shared Equity Scheme in the Village as she had lived in the village with her parents for 26 years.

This was discussed and it was agreed that if the scheme goes ahead, the Parish Council could justifiably insist that people with village connections get first refusal.

Banworth Lane - Concern was shown that there is no right of way through Banworth Lane as a fence has been erected at the bottom. This is not a post-rail fence. Clerk to follow this up with CCC to find out what the status of access through this lane is.

Victoria Mitchell - it was confirmed that a letter of thanks had been sent to Victoria Mitchell for the work she had done in Landbeach.

5 Clerk/Chairman's Report

Signs A quotation has been received from SignArt to supply and erect 2 signs in car park 'Please put rubbish in bins provided' at a cost of £70 each plus VAT. They would be the same as the one in the New Play Area.

This was discussed and it was decided to get a quotation for aluminium signs, which would last longer.

CPALC It was reported that it was more difficult getting telephone support from CPLAC as Jackie Wilson had now left. She is offering training independently. This can be done as a group with other neighbouring councils. Clerk to write to CPLAC saying that the telephone support was a fundamental part of the service offered by CPALC.

NALC - Freedom of Information Act - This policy has to be adopted by all Parish Councils by 1 January 2009. Clerk to table draft policy at the November meeting.

Neighbourhood Watch Coordinator - The Parish Council has been unable to find a replacement for Mr Hockney as Neighbourhood Watch Coordinator and it was agreed to ask him if there was anyone on his list of helpers who would be willing to act as Neighbourhood Watch Coordinator as he no longer lived in the village.

Churchyard Maintenance - The maximum payment of £700 agreed for each year for churchyard maintenance has been reached. Clerk to write to Treasurer of Parish of All Saints' Church informing them that future invoices would be submitted to them.

Staff Appraisals - These have to be carried out annually, Chairman to carry out appraisal for Clerk and Clerk to carry out appraisal for Caretaker.

Cambridgeshire Together - It was agreed that 2 members of the Council would attend this event to explore the role of Parish Councils in shaping and delivering the Cambridgeshire Local Area Agreement and Local Strategic Partnership's Sustainable Community Strategy on 19 November 2008
www.cambstogether.org.uk

Letter from Gareth Hayward - This was tabled stating that he no longer wanted to be Treasurer of The Widow's Trust in Landbeach. This Trust was set up by the money that arose from the sale of Widow's Cottage and money was used to help people who were in need at the discretion of the Trustee.

This was discussed and it was decided to ask Michael Park if he would be willing to take this position on. Clerk to obtain a copy of the Trust Document and write to Mr Park.

Dr Gambell reported that when the new Priest is appointed, it would be a good time to get her involved as Chairman of the Trust.

Adventure Playgrounds Ltd - A quotation had been received to replace 2 cradle swings at a cost of £68 each plus £175 to fix the seats. This does not include VAT. It was agreed that this was too expensive and Mr Hinkins offered to speak to Adventure Playgrounds.

It was also agreed that Adventure Playgrounds should visit and repair the Gates in the Play Area.

Grass cutting contract - This was proving to be a problem as the grass wasn't collected and the paths were not brushed after cutting.

It was agreed that the Recreation Ground Hedge should be cut in November.

- 6 RECREATION GROUND** The Purchase Agreement for the acquisition of the Recreation Ground for £1 was signed by Mrs Hale and Mr Wyatt on behalf of the Parish Council. The Plan attached to the Agreement was also signed.

It was reported that The Fields in Trust organisation is the only independent UK-wide organisation dedicated to protecting and improving outdoor facilities. They can draw up a Deed of Dedication, which states the purpose for which the site can be used (eg Sport and open space), accessibility and prevents non-recreational development and disposal for non-recreational purposes without the written consent of Fields in Trust. This ensures protection in perpetuity. Clerk to follow this up.

7 CORRESPONDENCE

The following correspondence was put into circulation:

SCDC - Parish Council Monthly update See Development Framework
www.scambs.gov.uk/ldf
 CCC - Cambridgeshire and Peterborough Minerals and Waste Preferred
 Options
 20 October 2008 see www.cambridgeshire.gov.uk
 SCDC - North West Cambridge Area Action Plan - Objection Sites
 Consultation
 Interactive Online Response Form on
www.cambridge.gov.uk/ccm/content/preview/policy-and-projects/north-west-cambridge-area-action-plan.en
 CCC - Next year's spending priorities and budget - Public Roadshow
 outside Boots in Sidney Street, Cambridge 13 October 2008 10a.m.-4p.m.
 SCDC - Government limits for extensions that will be allowed without the
 need for specific planning permission
 SCDC Autumn 2008 Magazine www.scambs.gov.uk
 CPALC - Training Courses 2008/09
 Rawgarden - Parish Council Garden Bench Offer www.rawgarden.co.uk
 CCC Countryside Access Team Annual Report April 2007-March 2008
 Clerks and Councils Direct - Issue 59 September 2008
 Associated Surfaces and Materials - Cleaning safety surfaces
 COPE - Newsletter 48 September 2008
 SCDC - Housing Futures Issue 3
 Department for Communities and Local Government - The making and
 enforcement of byelaws - A Consultation www.communities.gov.uk
 The Standards Board for England - Town and Parish Standard September
 2008

Sue Ryder Care - Support needed for local Sue Ryder Care Centre.
 It was agreed to display the Sue Ryder Care posters in prominent
 positions.

8 FINANCE

The following cheques were approved for payment

Cheque No	Name	Amount	VAT	Total
515	G Setchell - Caretaking and general maintenance September 2008	£115.00		£115.00
516	Maria Sylvester - September 2008 salary	£289.60		£289.60
516	Maria Sylvester - reimbursement for Internet – September 2008	£10.00	£1.49	£10.00
516	Maria Sylvester - reimbursement for basketball nets	£11.94	£1.78	£11.94
517	Inland Revenue - PAYE September 2008	72.20		£72.20
518	Truelink Ltd Grass Cutting August 2008	£357.08	£53.18	£357.08
519	Moore Stephens - Audit of Landbeach Parish Council Annual Return year ended 31 March 2008	£346.63	£51.63	£346.63
520	CPALC - Accounts and Budgeting Course for Clerk	£35.00		£35.00
521	Robert Armstrong - Landscape maintenance September 2008	£15.00		£15.00

Income

Second half of yearly Precept received £7,250.00

Membership subscription of SLCC Direct Debit Form signed by 2 Councillors

Letter to NatWest signed by 2 Councillors to transfer £2,000 to Reserve Account. This is the VAT element reclaimed on the New Play Area.

Annual Return for year ended 31 March 2008 approved by Moore Stephens and notice displayed on Parish Council Notice Board for 14 days.

The question of the charge made by Moore Stephens for completing the Annual Return was raised, as it was considerably higher than last year. This to be followed up by Clerk.

9 PLANNING

Amendment

S/1435 - Overbrook Nursery, Green End, Landbeach, Mr and Mrs Green
Revised side elevation plans.

S/114108/F - Former Duffield Volvo site, A10 Ely Road, Landbeach
Mr D Rubin

Additional plans showing vehicle tracking throughout site

Reduced car parking to meet Council Standards

Enhanced Landscaping Plans

Correct Scaled Site Plan

This application has been reported to the Planning Committee for determination because the Waterbeach Parish Council has recommended that the application be refused, contrary to officer recommendation.

S/1565/08/F Erection of External Lighting and Water Feature at Entrance to Building, Cambridge Waste Management Park, Ely Road, Landbeach Segro Plc
No Recommendation

S/1308/0/F - 2 Portakabins and Toilet Block, Industrial Park, Ely Road, Waterbeach, Inform (UK) Ltd

Approved

S/1337/08/F - Extension Montrose House, Ely Road, Landbeach
Mr and Mrs I Marnoca

Approved

Tree Works

C/11/40/58 - Old Beach Farm, Landbeach

Approved

C/11/40/058 - 16 High Street, Landbeach

Approved

10 COUNCILLORS REPORTS

Mr Williamson reported on the following:

Highways Maintenance

The following has been received from our local Highways Supervisor:
At a meeting yesterday, the supervisors were advised that the budget for 2008/2009 was effectively spent, and that we should only be looking to cover emergency works and potholes, etc. This seems to be the case for the whole County.

Slap Up

There has been yet another accident here. Coincidentally the issue at the Slap Up is mentioned in a report to the South Cambridgeshire Traffic Management Committee to be held on Monday. I shall either attend the meeting or send an email to urge raising the priority of this junction in the County's plans. There have been requests from Parishioners to press the County Council to improve this junction urgently.

Park and Ride

The new site should be open early November. Mr Williamson said he would monitor the effect it has on the traffic.

Housing developments

Response from Stephen Conrad is as follows:

‘I actually reviewed the 30 odd page Design and Access Statement for each of the applications earlier this week so we are nearly there.
I will copy you key info as soon as the info is in.
We are simultaneously working with Hundred Houses (75 years old this year!) with a view to the roads and social housing at Walnut Farm going in ASAP after a hopefully favourable determination’.

Mr Hinkins asked about the number of times Milton Colts were using the playing facilities at Landbeach. Clerk to follow this up.

Mr Hinkins reported on the following:

Waterbeach Road sign is broken near the Slap-up
Street light near Mr Abrahams has not been repaired

Mr Wyatt asked whether the Parish Council wanted to keep the telephone box in the village.

It was decided that if possible it would be good to keep it and the Clerk is to look into what the sponsorship fee would be in order to prevent the closure of it.

Mr Wyatt said that the Landbeach Society would be willing to make a contribution to keep it.

Mrs Hutchison said that she would look into the possibility of getting the Christmas Tree again this year.

Mrs Hale reported on the Speedwatch report, and it was agreed that the Parish Council has responsibilities to show an interest in what is being proposed. Clerk to inform Parkside Police about possible dates for consultation, avoiding Parish Council meeting dates and Landbeach Society meeting dates.

11 DATES OF FORTHCOMING MEETINGS

3 November 2008
1 December 2008
5 January 2009
The meeting closed at 9.55 p.m.

Signed.....

Date.....