

LANDBEACH PARISH COUNCIL

**MINUTES OF LANDBEACH PARISH COUNCIL MEETING
held on Monday 1 December 2008 at 7.30 p.m.
in Landbeach Village Hall**

Present: Mrs Melanie Hale (in the Chair), Dr Ray Gambell, Mr Alan Wyatt, Mrs Tracy Hutchison, Mr James Hockney, Ms Helen Boysen, Mr Trevor Dell, Mrs Maria Sylvester (Clerk,) and Mr Peter Johnson (District Councillor)
Mr Michael Williamson (County Councillor) joined the meeting at 9.40 p.m.

Public Participation. There was no public participation.

- 1 **APOLOGIES FOR ABSENCE** received from Mr Gerald Hinkins.
- 2 **MINUTES OF THE LAST MEETING** 3 November 2008 were agreed and signed.
- 3 **DECLARATION OF INTEREST**
Ms Helen Boysen declared an interest in Planning (Item 14 S/0384/08/F).
Mrs Hale declared an interest in Planning (Item 14 S/1809/08/F)
- 4 **MATTERS ARISING**

Landbeach Village Pond It was reported that wood was available from Acacia Trees and could be collected from their woodyard in Church Lane, Cottenham.

It was agreed to ask Rob Mongovan from SCDC to inspect the pond and advise the Parish Council on the best way to pile it.

Basketball Nets It was reported that these nets would be erected very soon.

Cambridge Building Society - It was reported that Mrs Hale, Mr Hinkins and Mr Hockney would have to sign for the changeover of signatories for the accounts held by Cambridge Building Society for Helpline and Landbeach Village Sign. Mr Hockney signed the appropriate forms.

Bus Shelter - Waterbeach Road - It was reported that Cambridge Water Company had confirmed that they donate grants annually. They have just donated £5,000 worth of grants to local good causes as part of their Village Life Fund Scheme. This is launched during the summer months and they will send the appropriate application form nearer the time.

Discussion took place on the provision of bus shelters and it was felt that there might be requests from Parishioners for bus shelters in other places in the village.

Mr Wyatt said that the Lynn Fund would be willing to consider supporting this.

It was agreed to send out a questionnaire to Parishioners inviting their comments and suggestions on this and discuss it at the APM in April 2009. Clerk to produce draft questionnaire for discussion at the meeting on 6 January 2009.

Affordable Housing - Letters had been received from Parishioners outlining their concerns on the development at Walnut Farm and Worts Farm. (See comments sent to SCDC Planning Item 11.)

Banworth Lane - It was reported that information had been submitted to Countryside Access, CCC relating to access through Banworth Lane being blocked because of the erection of a fence.

It was reported that there was a lot of rubbish behind this fence and Clerk is to report this to CCC.

Fly tipping - Dr Gambell reported that he had received a request from ENCMS who work with the Environmental Agency to try to reduce fly tipping on private land. They were looking to have someone speak authoritatively on this. It was discussed but agreed that in Landbeach fly tipping is not usually on private land.

It was reported that the rubbish which has asbestos in it at Stanton Farm had not been removed. Clerk to contact County Farms.

Replacement of Cradle Swings - It was reported that these swings have been replaced and erected by Adventure Playgrounds.

Frames for Panels from Folk Museum - Mrs Hutchison reported that the frames for the panels would be put up over the Christmas break.

Mr Wyatt asked about the possibility of having an Ordnance Survey Map (1901-1903) framed and put up with the other panels. This was agreed.

The Landbeach Summary Action Plan was discussed and it was agreed to update this at the meeting in January.

Mr Setchell's 'Thank You' for an increase in salary was reported.

Stagecoach Citi 2 bus - A letter had been received from Stagecoach saying that there had been some confusion among drivers and customers in relation to pick-up and drop-offs in Landbeach. The Citi2 bus should stop at all the bus stops in the village and they have made their drivers aware of this.

Cambridgeshire Together - Mrs Hale and Mr Hinkins attended this event on 19 November to explore the role of Parish Councils in

shaping and delivering the Cambridgeshire Local Area Agreement and Local Strategic Partnership's Sustainable Community Strategy.

There was an interesting talk on climate change issues; parishes were reminded of their Powers and Precepting ability; and Parish Plans were again advocated by ACRE.

It was reported that The Revd Lucy Cleland was Licensed by the Bishop of Huntingdon as Priest-in-Charge of Waterbeach and Landbeach on 18 November 2008.

5 Clerk/Chairman's Report

New Signs - Mr Hinkins had drawn up a list of signs that were required as listed:

No dogs, horses or golfing allowed on Recreation Ground

Security cameras in use

The use of skateboards and bikes is not allowed in this Sports Area

It was agreed that Mrs Hale, Mr Hinkins and the Clerk would meet and decide on colour and size for these signs chosen from the catalogue.

Neighbourhood Watch Co-ordinator - it was reported that an advertisement had been placed in the Parish Magazine for a Neighbourhood Watch Co-ordinator as Mr Hockney had moved to Waterbeach.

6 **Recreation Ground**

Purchase of Recreation Ground - Draft Deed of Dedication - Cambridgeshire Acre had said that National Playing Fields Deed of Dedication is the only such document available and has to be restrictive by nature. The majority of funders are now asking for such a deed to be in place before issuing grants, so that they are guaranteed that their money is being put into something which will be around for a long time.

This was discussed and it was agreed to put this into operation.

7 **Closure of BT Kiosk**

Adoption Form and cheque for £1 to adopt the BT Kiosk in the High Street was agreed and signed.

It was agreed to notify Parishioners of this in the Parish Magazine.

8 **Landbeach Widow's Trust** - The Clerk reported that Gareth Hayward had confirmed that he was awaiting responses from Barclay's Bank (the Trust's current account) and COIF (Charities Official Investment Fund) who hold the Trust's Deposit account and some of its investments to establish what they need to receive in order to change correspondent and signatory details.

Mr Hayward had been asked for a copy of the Trust Documents and agreed to forward these to the Parish Council.

The trust was for the elderly people in Landbeach and the Parish Council agreed that the funds should be used for this purpose wherever it was felt it was needed.

Dr Gambell asked if the Trust Deeds showed that Priest-in-Charge means the same as Rector. The Rector was always Chairman of The Trust. Clerk to investigate this.

9 **Draft Budget Proposal to set Precept for 2009/10**

The draft budget was tabled and discussed and the proposed budget showed that the expected expenditure for next year was in the region of £15,979. This included VAT which could be reclaimed.

It was agreed to increase the Precept by just £500 to £15,000 and meet the extra amount needed out of reserve funds if necessary. It was also agreed to try and reduce the expenditure wherever possible in the next year. Powers of Parish Councils through the Precept was tabled and it was agreed that this information should be held by The Clerk for future reference.

10 **Grasscutting 2009**

It was agreed to invite the following companies to tender for the grasscutting contract in 2009. It was strongly felt that clearing the swarf and sweeping paths after grasscutting should be included in the tender.

Truelink Ltd
MD Landscapes
Buchans
Herald Contract Services

It was also agreed to ask them to quote for cutting the Churchyard grass as a separate job.

The question of aerating was discussed and it was agreed to consult Mr Hinkins in relation to this and perhaps it would not be necessary to have it done this year.

- 11 CPALC Resolution** to be approved and signed for submission to CPALC at AGM on 6 December 2008 outlining the Parish Council's concerns in relation to not being able get advice quickly over the telephone, responses to emails taking too long and the website not being very user friendly and time consuming.

12 Correspondence

The following correspondence was put into circulation:
COPE - Newsletter No 50/November and December 2008
CCC - Trading Standards Newsletter 'Inside Trade'
SCDC - Standards Committee Newsletter – Autumn 2008

The following correspondence to be put on village notice board:
CCC - How CCC supports the people of Cambridgeshire in applying for welfare benefits www.cambridgeshire.gov.uk
SCDC - The Future for Council Housing in South Cambridgeshire
Drop-in Meetings enquiries@psconsultants.org.uk
SCDC Christmas waste and recycling collections
Highways Agency - Public Information Exhibition meetings
www.highways.gov.uk

13 FINANCE

The following cheques were approved for payment

Cheque No	Name	Amount	VAT	Total
528	G Setchell - Caretaking and general maintenance November 2008	£64.00		£64.00
529	Maria Sylvester - November 2008 salary	£438.24		£438.24
529	Maria Sylvester - reimbursement for Internet – November 2008	£10.00	£1.49	£10.00
529	Maria Sylvester - Standard increase in salary backdated to 1 April 2008	£53.01		£53.01
530	Truelink Ltd Grass Cutting October 2008	£419.48	£62.48	£419.48
531	BT Telephone account 21/7-20/10.08	£64.34	£8.91	£64.34
532	Adventure Playgrounds Ltd – replacement of Cradle Swings	£155.10	23.10	£155.10
533	Cottenham Village Collage - donation towards upkeep of swimming pool	£55.00		£55.00
534	BT - Adoption of Telephone Kiosk	£1.00		£1.00
535	Inland Revenue - PAYE November 2008	£98.20		£98.20

11 PLANNING

New Applications

S/1811/08/F - Erection of 8 Affordable Dwellings and 4 Market Homes

Walnut Farm Yard, High Street, Landbeach, CCC.

The following concerns were raised and will be passed on to SCDC.

- 1 Want to emphasise need for trees on High Street and hedges and boundary to soften the frontage. Important view on entering village from Southern side.

Approach to village must have very soft planting on Southern boundary and retain existing hawthorn etc. hedging.
- 2 Colour of brick must blend in, use a soft colour (as illustrated on diagram) not a harsh white yellow.
- 3 Car parking - we have great concern that there would be inadequate parking within the development for residents. There is also no provision for guests. We would not want to see overspill parking on the road outside.

S/1809/08/F - Conversion of Archaeological Storage Barn to two dwellings and refurbishment and extension of Granary to create an office/studio, Worts Farm Barn and Granary, High Street, Landbeach, CCC.

The following concerns were raised and will be passed on to SCDC.

- 1 The Parish Council oppose any extension to the Granary and strongly recommend the Granary is left as it is.
- 2 It would be over-developed if this proposed plan goes ahead and very cramped, it would feel very boxed in and enclosed.
- 3 There would be inadequate access for parking.
- 4 The study area in each dwelling would in reality be used as a bedroom eventually. Hence two 4-bedroom properties with very inadequate parking.
- 5 There were no dimensions on the plan of the site which would show how inadequate it was.
- 6 The gardens would look very suburban in a rural area.

S/1565/08/F - Erection of External Lighting and Water Feature, Plot 5100, IQ Cambridge, Ely Road, Landbeach, Segro Plc. **Approved**

Appeal

S/0384/08/F - Erection of Garage, 53 High Street, Landbeach, Mr T Poole Further information on www.planningportal.gov.uk/pcs.

12 COUNCILLORS REPORTS

Councillors' attendance at Parish Council meetings was discussed and it was confirmed that when you are elected as a Parish Councillor it is for 4 years and attendance is required at least once in every six months.

Mr Wyatt reported on the following:

The Landbeach Society had had a letter saying that they would need to have their own insurance when using the Village Hall. This is to be looked into and reported back at the next meeting.

There has been a complaint about a dog barking all day in the Bannold Lane area of the village. It was agreed to make the PCSO aware of this complaint.

The Carol Concert is on 17 December 2008 to which everyone is invited. It begins at 7 p.m.

Dr Gambell reported on the following:

The War Memorial lettering would be completed by Matthew Beasley before Christmas.

The Milestones were going to be examined by Matthew Beasley as the Milestone Society have said that they are in need of attention.

CPRE say there are special litter picking kits which can be obtained through CCC. The Council will also pick up all the filled bags of litter.

It was agreed to carry out a litter pick when the weather improves.

Mr Williamson reported on the following:

CCC are going to discuss the EERA proposals and it was hoped that the Mereham development would be abandoned.

In relation to the Denny St Francis development, the Army had invested so much in this area, it would incur far too much expense to relocate the Army.

The Park and Ride is now in operation and reports say that the traffic appears to be running smoothly.

There is money available through Section 106 which could be obtained because of the developments at Worts Farm and Walnut Farm. This is money that can be used for the benefit of the village and can be used for improving recreational facilities. It comes into effect when the planning permission is granted.

Lottery money had been confirmed for the swimming pool at Waterbeach.

Mr Johnson reported on the following:

The new PCSO is Claire Whiteman and she is keen to attend a Parish Council meeting to introduce herself.

Planning permission has been obtained for the new Youth Club at Waterbeach, which will start next year and there are over 200 members on the books, a large number of them from Landbeach.

Mr Hinkins had submitted a written report that included the following:

A villager had spoken about the Pocket Park gates being left open allowing the cows to wander on to the road. Clerk to report this to County Farms so that it is repaired by next year when the cows come back again.

Mr Hinkins will get in touch with Camline to get a price for the re-marking of car park spaces.

Adventure Playgrounds should be asked to inspect the wire pulling away from the wooden framework in the multi-sports area. Clerk to follow this up.

The street light in the High Street opposite Banworth Lane is still not working. Clerk to follow this up.

13 DATES OF FORTHCOMING MEETINGS

5 January 2009

2 February 2009

The meeting closed at 10.10 p.m.

Signed.....

Date.....