

**LANDBEACH PARISH COUNCIL**

**MINUTES OF LANDBEACH PARISH COUNCIL MEETING  
held on Monday 1 November 2010 at 7.30 p.m.  
in Landbeach Village Hall**

Present: Mrs Melanie Hale (Chair), Mr Trevor Dell, Mr Gerald Hinkins, Dr Ray Gambell, Mrs Tracy Hutchison, Mr Andrew Stevens, Mr Alan Wyatt, Mrs Maria Sylvester (Clerk), Mr James Hockney (District Councillor), Mr Peter Johnson (District Councillor) and Mr Michael Williamson (County Councillor).

**Public Participation** Two parishioners attended in relation to Planning application S/1521/10, 107 Waterbeach Road. They said they objected to the application on the grounds that it was too close to their boundary and they would lose light into their kitchen and dining room. They would also not be able to see the trees in their field. If it was a flat roof and not pitched, it would be acceptable.

Mr Montgomery was also present as he was interested in what the Parish Council were doing.

Mrs Hale welcomed Dr Gambell back after his accident and Dr Gambell thanked the Parish Council for their card and support during his recuperation.

- 1 **Apologies for Absence** were received from Mr John Halfpenny.
- 2 **Minutes of the last Meeting** held on 4 October 2010 were agreed.
- 3 **Declaration of Interest** There were no declarations of interest.
- 4 **Matters Arising**

**Flagpole** - Dexter Bullman had provided details of flagpoles to buy and Mr Hinkins agreed to look into getting one that could be hinged on to the side of the Village Hall. This would be a cheaper option than having one made.

**Mobile Library** - Confirmation had been received from CCC that the mobile library will visit the High Street on the 2<sup>nd</sup> Monday of every month between 3.40 and 4.20 p.m.

**Overbrook Farm** - It was confirmed that the Enforcement Officer was overseeing the site. It was felt that the site should be safeguarded whereby it is strictly private to the people there and not establish any long term right for three caravans. If permission is given, it should be restricted to family use and a planning condition should be added. It was agreed to write to SCDC asking for this to be included.

**Worts Meadow** - It was reported that confirmation had been received from CCC that the survey carried out on whether Worts Meadow should be designated an LNR had 48 responses, the majority in favour with some reservations.

CCC want to emphasise that any events would be advertised only to the local community with the hope that people would walk to them, not causing the car park to become overused. Also they have confirmed that no work will be carried out without prior consultation with the Parish Council and Friends of Worts Meadow.

Discussion took place and a show of hands was taken, everyone was in favour of it being designated an LNR with the proviso that the terms of use do not change.

**Action Plan** - There was nothing further to add to the Action Plan.

**Affordable Housing - Walnut Farm** - Mr Hockney reported that after speaking to SCDC, there was a good chance that the Village Hall would get at least £35K Section 106 money from this development.

**Fence - Green End** - Mr Johnson is following this up.

**Multi-sports area** - It was reported that Neville Diver had fitted two new seats to swing bay. It was also agreed that Mr Hinkins would look at the security of the wire netting surrounding the Multi-sports area with Mr Diver.

Mr Hinkins said that Mike Overall was going to look at the basketball post which had been vandalised and give a quotation for the repair.

**Replacement of glass in bus shelter and telephone kiosk** - The prices for the replacement glass in the Bus Shelter and telephone box have not been finalised yet.

**All Saints Church wall** - Mr Hockney reported that there was a list of reputable bricklayers who could carry out the repair of the wall. It is also possible to apply for a grant of 25% of the capital cost from SCDC.

Dr Gambell said that there was a Protection Order on the tree next to the wall and any work carried out would have to be quoted according to the architect's specification. A wooden fence has now been erected.

**Winter gritting** - There has been no feedback about the Parish Council's concerns in relation to winter gritting along Cottenham Road and from the Flint House to the A10.

**Cambridge Building Society - Savings Account** - It was confirmed that Mrs Hale and Mr Hinkins had opened a higher interest Savings Account and it was agreed to put £15,000 which had been received from Lynn Landbeach Village Trust Fund into this account.

**Parish Councillor Vacancy** - There is still a vacancy on the Parish Council.

**WAY - Annual Report Meeting and Reception** - The Chairman and Clerk had attended this event on 11 October 2010 and found it to be very informative and the people involved are doing a very good job.

**SCDC Liaison Meeting - 18 October 2010** Mr Williamson reported on this as Mr Halfpenny, who had attended on behalf of the Parish Council, was not present. The following issues had been raised at this meeting: 2011 Census; SCDC housing budget assessments; Standards, particularly prejudicial interests were discussed and it was made clear that a Councillor with a prejudicial interest must leave the room when the item concerned is being discussed.

**Staff Appraisals** - The Chairman reported that an informal appraisal had been carried out with the Clerk who is happy with her role and would like to attend more training sessions particularly on finance. The clerk's remuneration was not discussed. As the current pay scale was agreed in January 2010, this will be reviewed early in 2011.

The Clerk reported that an appraisal had been carried out on Mr Diver who was also happy in his role.

## **5 Clerk/Chairman's Report**

**Victim Support** - It was agreed to give a contribution of £25 towards the ongoing development of the organisation.

**Magpas** - It was agreed to donate £25 to help ensure that this vital lifesaving service continues.

**Salt spreading** - Mr Diver had asked who would be responsible for spreading the salt.

SCDC have confirmed the following:

Salt will be delivered and filled in the next two weeks.

They will be issuing guidance in the next few days on self-spreading.

The salt is to be used on the highway not private property.

They do not provide a spreader.

They will have a programme to top up bins across the area when empty.

It was agreed to look into the cost of buying a salt spreader which would be housed with the other Parish Council equipment.

**SLCC Benefits of membership** - A letter had been received to share with the Council in the event that membership or training plans comes under scrutiny in the coming budget round. Clerk to keep this on file.

**Cambridgeshire Police Shrievally Trust** - Thank you for recent donation of £20 to the Bobby Scheme.

**CPRE Cambridgeshire** - There is a Hedgerows Course on 27 and 28 November 2010, 27<sup>th</sup> is at Wandlebury Country Park and 28<sup>th</sup> is at Trumpington Allotments. The cost is £18. It was agreed to ask Mr Diver if he would like to attend and the Council would meet the cost.

**CCC - Notice of the arrangements for the independent examination of the Cambridgeshire and Peterborough Minerals and Waste Core Strategy Development Plan Document** - CCC have confirmed that Jonathon King has been appointed as the inspector to conduct an examination to determine whether the above is sound. The hearing sessions for the examination will begin on 30 November 2010 at Shire Hall. Further information can be obtained at [www.cambridgeshire.gov.uk](http://www.cambridgeshire.gov.uk).

**Cambridgeshire Neighbourhood Watch** - Cambridgeshire Neighbourhood Watch have asked the Parish Council to promote the regeneration of Neighbourhood Watch. This was discussed and it was agreed that this facility was needed in the village, particularly in view of a number of recent break-ins. There are five people already, but a co-ordinator is needed. It was decided to ask a suitable parishioner not on the Parish Council if they would be prepared to co-ordinate this. Mr Hockney has all the material and agreed to meet with anyone who was interested in being a co-ordinator to explain what is involved.

Mr Diver has reported that the ditch between the recreation access near the mound with the slide, and the car park entrance, has silted up to a level above the top of the drainage pipe at the small access end.

Mr Hinkins agreed to meet Mr Diver to look at this.

## 6 Management Policies and Standing Orders

Standing Orders Part 2 - Discussion took place on this document. Prejudicial interest was discussed and Mr Hockney said that if someone has a Prejudicial interest, they can speak on the item, but must leave the room before it is discussed.

Mrs Hale proposed approving Standing Orders Part 2, this was seconded by Mr Stevens and agreed by all Councillors.

Fixed Assets, Publication Scheme, Code of Conduct, Disability Policy, Risk Assessment, Financial Regulations and Grievance Procedure policies were tabled. It was agreed to defer approval of this policies until the next meeting when Councillors had read them.

## 7 Correspondence

The following correspondence was put into circulation:

Fenland Leisure Products Ltd - Play equipment  
Wicksteed Playscapes - Play equipment.

## 8 Finance

The following cheques were approved for payment

<b>Cheque</b>	<b>Name</b>	<b>Amount</b>	<b>VAT</b>	<b>Total</b>
669	Maria Sylvester - October 2010 salary	£391.04		£391.04
669	Maria Sylvester - reimbursement for Internet October 2010	£7.00	£1.04	£7.00
670	Inland Revenue PAYE October 2010	£97.60		£97.60
671	Neville Diver-Maintenance October 2010	£72.00		£72.00
672	Fenland Leisure Products Ltd 2 swing seats	£76.32	£11.37	£76.32

BT - Telephone account up to 19 October 2010 paid by Direct Debit £61.88

## 9 Planning

### New Applications

S/01777/10/CW - Construction of a Materials Recycling Facility including welfare/office building, weighbridge gatehouse, haul roads and associated infrastructure and permanent retention of temporary car park, Donarbon Ltd, Ely Road, Waterbeach. **Approved**

S/1521/10 - Extension and Alterations, 107 Waterbeach Road, Landbeach, Mrs E Barker. **Refused**

S/0134/09/F - Erection of workshop/store (retrospective), Overbrook Nursery, Green End, Mr and Mrs Green. **Approved**

### Approved

S/1099/10 - Erection of 40 bedroom care home and associated landscaping following demolition of existing 43 bedroom care home, Waterbeach Lodge, Ely Road, Scimitar Care Hotels Plc.

## 10 Councillors Reports

Mrs Hale read a letter from the Village Hall Chairman confirming that work had started on the extension and refurbishment of the hall. Funds received and pledged so far amount to £259,000 which will cover Phases 1 and 2. In order to complete Phase 3 a further £56,900 funding is required.

Mr Williamson reported on the following:

There is major concern about bus routes not being gritted.

Transport Plan is being cut. There is an attempt to get Chesterton Station, this would help Cambridge traffic. There could be a positive impact, as Waterbeach would have less traffic going through, but there could also be a negative impact, the service might be reduced.

Mrs Hutchison reported that Waterbeach School is oversubscribed for the next school year and this is before any new housing development has been completed.

Mr Wyatt reported that the 'T junction' at Cottenham Road, joining Green End is becoming very dangerous, there needs to be a 'Stop' sign as cars think they can go straight across it. It is also opposite a Nursery School. Clerk to write to SCDC about this.

Mr Wyatt asked about putting Bluebell bulbs in Bourne Wood. This was thought to be a good idea.

Mr Stevens reported that there are a number of cars parked on the pavement on the High Street and it is impossible for pushchairs or wheelchairs to get through, they have to go on the road. Mr Dell to speak to Phil Law about this.

Dr Gambell reported that he is unable to do the Parish Magazine, but there will be an A4 sheet produced each month on the activities of the village.

**11 Dates of forthcoming meetings**

6 December 2010

10 January 2011

7 February 2011

The meeting closed at 9.25 p.m.

Signed.....

Date.....