

**LANDBEACH PARISH COUNCIL**

**MINUTES OF LANDBEACH PARISH COUNCIL MEETING  
held on Monday 10 January 2011 at 7.30 p.m.  
in Landbeach Village Hall**

Present: Mrs Melanie Hale (Chair), Dr Ray Gambell, Mr John Halfpenny, Mr Gerald Hinkins, Mrs Tracy Hutchison, Mr Andrew Stevens, Mr Alan Wyatt, Mrs Maria Sylvester (Clerk), Mr Michael Williamson (County Councillor), Mr James Hockney (District Councillor).

Public Participation: Mr Stephen Montgomery who is interested in joining the Parish Council.

- 1 **Apologies for Absence** were received from Mr Trevor Dell and Mr Peter Johnson (District Councillor).
- 2 **Minutes of the last Meeting** held on 6 December 2010 were agreed.
- 3 **Declaration of Interest** Mr Hockney declared a personal interest in Item 4 Emmaus.
- 4 **Matters Arising**

**Overbrook Farm** - SCDC have confirmed that the three mobile homes are recommended for refusal. However, the formal decision is yet to be signed as the case officer is currently on leave.

**Worts Meadow** - There will be a site visit on 13 January 2011 to discuss an event to plant Elm trees and do some practical work in Bourne Wood and other family activities. The proposed date for the celebration event is 29 January 2011 but councillors were concerned that this is the same day as the jumble sale so it may be postponed.

The next Friends meeting is Monday 31 January in the Village Hall.

**Action Plan** - There was nothing to report.

**Affordable Housing - Walnut Farm** - SCDC have confirmed that the Section 106 agreement was completed on 16 December. The contributions the Parish Council will benefit from are prior to the occupation of the 5<sup>th</sup> dwelling.

**Fence Green End** - There was nothing further to report.

**Multi-sports Area** - It was agreed to get quotes to install a chain link fence around the Multi-sports Area as the fence keeps getting damaged. Milton Parish Council have done this and are happy with the result.

The provision of better recreational facilities – such as a zip wire and youth shelter – for the older children and teenagers of Landbeach was discussed and it was agreed to apply to the Donarbon Community Fund for a grant of £20,000.

**Replacement of glass in bus shelter and telephone kiosk** - It was agreed to go ahead with this work.

**Salt Spreader** - It was reported that this would be in stock at the end of the week and the cost was £199.10 + VAT.

**Basketball posts** - It was agreed to chase Mike Overall who had agreed to repair and erect the broken basketball posts at a cost of £186 + VAT.

**Neighbourhood Watch** - It was agreed that this should be advertised in the monthly circular produced by Barbara Le Gallez. It was also agreed that not having the Parish Magazine had left a void in the village and the Parish Council should strive to produce something similar. It was decided to ask Barbara Le Gallez and Jeff Bronks who does the website to attend the next Parish Council meeting to see if there could be some sort of collaboration to produce something.

Mr Williamson said that the Church prints the quarterly newsletter for the Parish Council and charges the Council for it and would certainly do the same for Landbeach.

**Village Hall** - It was reported the build project is progressing. Phase 3 is currently on hold until more funding is secured. Landbeach Village Hall have asked the Parish Council if they can clarify if any funding would be available to assist with the project. There is a meeting on 13 January 2011 to discuss this further and Mrs Hale agreed to attend this and a decision would then be made at the next Parish Council meeting on the amount of funds available.

Mr Hockney said that SCDC might be prepared to consider giving another grant for phase 3.

**Cottenham Road 'T' Junction** - It was reported that a car had spun on this road in the icy conditions and two cars had come straight over the junction. It was agreed that brighter road markings were needed. Also the drainage system was unsatisfactory. It was decided to ask Keith Faunch to look into this.

**Cars in High Street** - It was reported that the PCSO had been informed of this.

**Village Walk** - It was reported that the slippery bridges would be discussed at the meeting with Charlotte Lowry on 13 January 2011.

**Ditch - Cockfen Lane** - Neville Diver has sent a copy of the Worts map to Charlotte Lowry outlining the ditches to be cleaned out and the hedge to be replaced, both of which can be discussed at the site meeting on 13 January 2011.

**Emmaus** - Mrs Hale reported that she had met Simon Grainge, the manager of Emmaus and had told him that the Parish Council were supportive of the idea of having appropriate signs to Emmaus from the centre of the village and also from the A10. Permission would have to be obtained from the County Council to put a sign on A10. Mr Williamson agreed to follow this up.

**Parish Councillor vacancy** - Mr Montgomery said that he would consider being co-opted on to the Parish Council.

**Party for Royal Wedding** - Mr Hockney to look into the possibility of SCDC providing some funds for a party for this occasion. The Parish Council agreed to do something to celebrate this event.

**CBS - New Account** - This account has been opened and £15,000 received from The Lynn Landbeach Village Trust Fund had been put into it.

## 5 **Clerk/Chairman's Report**

**AVIVA - Property Protection** - A document had been received from AVIVA outlining steps to be taken in relation to heavy snow on buildings owned by the Parish Council. Mr Hinkins agreed to look at this.

**Cambridgeshire Community Services** - A consultation document from Cambridgeshire Community Services NHS Trust setting out proposals for them to become an NHS Foundation Trust. This was given to Councillors.

**SCDC - Orbit Homebuy Agents Drop-in Event** - This will take place on 12 January 2011. Advertise on notice board.

**Proposed dates for Parish Council meetings** - This was tabled but concern was raised about the APM in April as there are so many holiday dates in that month. Clerk to consult with CPALC on the possibility of having it in May.

**Clerk's Salary** - The Clerk left the room and this was discussed. Mrs Hale proposed increasing the Clerk's salary to SCP 25 (£11.18 per hour) as this was the scale agreed by council in January 2010 following recommendations by CPALC. This was seconded by Mr Wyatt.

**Canalbs** - Intermediate Independent Internal Audit for 2010 was tabled and the following points were raised:  
 Risk Management policy document should consider the many and varied risk to all aspects of the Council's work.  
 Is archiving policy sufficient, Leases and Passbooks should be kept in a Fireproof safe.  
 Any policy created should contain a monitoring process and a way of reporting any necessary action.  
 Agendas should be signed by the Chair.  
 Financial Regulations could be confusing.  
 In relation to Playing field, who has the insurable interest and who should consider the risks and the maintenance costs if the Council is not the actual owner.

This was discussed and it was agreed that the Clerk and Chairman would meet to consider the issues raised.

**Annual Summary** - It was agreed that the Chairman would produce an annual summary to be distributed with the Church notices.

## 6 Precept for 2011/12

Budget to apply for Precept was tabled and discussed. It was agreed to increase the Precept by £1,000 to £16,500 to take into account possible extra expenditure due to Government cuts in relation to verge cutting and other areas. This would add £2.50 on a Band D property.

## 7 Grass Cutting 2011/12

This was discussed and it was agreed to ask Truelink Ltd to quote for the same as last year and to check with CPALC to check if there was a requirement to get three quotes each year.

## 8 Correspondence

The following correspondence was put into circulation:

Luminus News Winter 2010 Issue 43  
 SCDC - Planning Policy Monthly update December 2010  
 Centre Tank Services - Are you doing all you can to assist with water conservation?  
 SLCC - Branch Newsletter December 2010  
 Cambridgeshire Acre - Community Action Winter 2010

## 9 Finance

The following cheques were approved for payment

Cheque	Name	Amount	VAT	Total
682	Maria Sylvester - December 2010 salary	£488.80		£488.80
682	Maria Sylvester - reimbursement	£7.00	£1.04	£7.00

	for Internet December 2010			
683	Inland Revenue - PAYE December 2010	£122.00		£122.00
684	Neville Diver - Maintenance Dec 2010	£72.00		£72.00
685	Truelink Ltd - Grass cutting August-November 2010	£2,298.48	£342.33	£2,298.48
686	Pitchcare Ltd - Salt Spreader and deflector	£238.98	£39.83	£238.98
687	Canalbs Ltd - Internal Audit	£98.50		£98.50

## 10 Planning

### New application

S/1985/10 - Erection of replacement office and workshop building, refuelling facilities, storage areas and vehicle parking following demolition of existing office and workshop buildings, Ely Road, Waterbeach,

M Dickerson Ltd. **Approved**

### Approved

S/0966/10/F - Alterations and extension, 9 Waterbeach Road, Mr and Mrs Hawkes.

S/0138/09/F - Replacement mobile home (retrospective), Overbrook Farm, Green End, Mr and Mrs Green.

S/01777/10/CW - Construction of a Materials Recycling Facility including welfare/office building, weighbridge gatehouse, haul roads and associated infrastructure and permanent retention of temporary car park, Donarbon Ltd, Ely Road, Waterbeach.

### Tree Work

C/11/40/058 - Work on trees situated within a Conservation Area, 9 Abrahams Close, Mr G Warren. Clerk to contact SCDC for an extension and information on this application and Councillors to visit site before making a decision.

## 11 Councillors Reports

Mr Williamson reported on the following:

Council's budget proposals are still not confirmed.

Parish Councils should increase their Precept request to meet costs which they will incur because of government cuts.

Central Government grants will drop by huge amounts.

Rowing Lake not likely to happen until Olympics are finished.

Clerk to contact SCDC in relation to Section 106 money for 56 High Street, Landbeach.

Mrs Hutchison reported the following:

The gritting between Landbeach and Cottenham is still not satisfactory, someone skidded there today.

A dog had chased sheep in the field behind the Nursery.

Mr Hinkins enquired whether the Parish Council should have been notified of a change of name at the Slap Up on A10. This is not a requirement for a change of name.

Mr Hinkins reported that the Rectory Wall is dangerous and a sign should be put up to this effect. Clerk to write to Mr Poole and SCDC informing them of this.

Dr Gambell reported that the Mobile Library is not being used regularly by Landbeach children who need to be encouraged to use it, otherwise Landbeach could lose the facility.

Mr Hockney reported the following:

He had attended the Emmaus Community Orchard Event which had been led by Anna MacArthur.

The new Chief Executive of SCDC, Jean Hunter, is coming to Landbeach on 21 January 2011 and will visit the Village Hall to see the work that is being carried out.

**12 Forthcoming meetings**

7 February 2011

7 March 2011

The meeting closed at 9.40 p.m.

Signed.....

Date.....