

LANDBEACH PARISH COUNCIL

**MINUTES OF LANDBEACH PARISH COUNCIL MEETING
held on Monday 23 May 2011 at 7.30 p.m.
in Landbeach Village Hall**

Present: Mrs Melanie Hale (Chair), Dr Ray Gambell, Mr John Halfpenny, Mr Gerald Hinkins, Mrs Tracy Hutchison, Dr Stephen Montgomery, Mr Andrew Stevens, Mr Alan Wyatt, Mrs Maria Sylvester (Clerk)

Public Participation: There was no public participation.

- 1 **Apologies for Absence** were received from Mr Trevor Dell and Mr Peter Johnson (District Councillor).
- 2 **Minutes of the last Meeting** held on 4 April 2011 were agreed and signed.
- 3 **Minutes of Extra-ordinary meeting** held on 5 May 2011 were agreed and signed.
- 4 **Minutes of APM** This was deferred to the next meeting.
- 5 **Declaration of Interest** There was no declaration of interest.
- 6 **Matters Arising**

Worts Meadow - An email had been received from Phil Clark updating what is going on at Worts Meadow. The question of having poo bags being supplied by the Parish Council was discussed and this is to be looked into further.

Action Plan - This was updated and tabled at APM on 9 May 2011.

Walnut Farm - Street naming - SCDC have confirmed that the street name for this development is still out for consultation.

Limes Close and Shawes Waits were suggested as alternative names if Walnut Close is not acceptable.

The question of shared equity accommodation on this development was raised and it was agreed that Mrs Hale would get clarification from Chris Jackson that there would be a percentage of shared equity properties.

SCDC had also confirmed that applicants with a village connection would be given priority on these properties which will be verified at the time of letting.

Fence Green End - There was no further information on this.

Basketball posts - This work has been completed but there is still some welding to be carried out. It was agreed to wait until the proposed new equipment was erected to carry out the spot-welding that needed to be done.

Neighbourhood Watch - Mr Stevens, Neighbourhood Watch Co-ordinator reported that he was about to register the scheme.

Cottenham Road 'T' Junction - The ditches have been cleaned at this junction, but as there had been no rain, it was difficult to know if the flooding problem had been resolved.

Ditch - Cockfen Lane - It was agreed that Mr Hinkins and Mr Diver would look at this ditch with Gary Ellwood.

County Farms are responsible for the ditch adjacent to Worts Meadow and this would be raised at the next Friends of Worts Meadow meeting.

Emmaus - There was nothing further to report.

Stagecoach Buses - There are reduced services at weekends and in the evening.

Canalbs - Chairman and Clerk had met to discuss Canalbs report dated 24 December 2011. The Risk Management Policy and Financial Regulations will be updated as requested. Also when the new Parish Office is open, documentation and back-ups will be kept there in a metal box. Deeds etc will be kept at the County Records Office, Shire Hall.

Speedwatch - It was agreed to invite one of the Speed Watch trainers to a Parish Council meeting and also ask for a speed check to be carried out in Landbeach.

Street signs - SCDC have confirmed that the replacement sign has been ordered

Spaldings Lane - In response to a letter from a Parishioner in relation to the road surface in Spaldings Lane this was tabled and a copy was forwarded to Keith Faunch.

Cycle Path - As Mr Williamson was not at the meeting, there was nothing further to report.

Illuminations Silverwood House, Waterbeach Road - The sign is now lit by a plain light.

Banworth Lane - There was nothing further to report.

Pot hole Cambridge-bound lane of High Street - It was confirmed that this has now been repaired.

Event Committee - A request has been received from the Event Committee asking permission to park a small number of cars on the Recreation Ground for the Village Garden Party on 2 July 2011. This was agreed.

CPALC have also confirmed that the Event Committee can be covered by the Parish Council insurance as a Working Party.

Emergency Planning - It was difficult to think of examples that would apply to Landbeach. Discussion took place and it was decided to produce a list of Councillors mobile numbers, to be circulated to Councillors and in the event of an emergency, a meeting would be called. It was also agreed that this should be incorporated into the Neighbourhood Watch scheme.

Village Guide - It was agreed that the Village Guide should go out in September when the Village Hall extension is complete.

7 **Clerk/Chairman's Report**

Meetings in Village Hall - Waterbeach Brass Band have asked to use the Village Hall on Mondays and the Village Hall Committee had asked if the Parish Council could change their day for meetings. This was discussed and Monday was the only day that everyone could make. The Chairman agreed to talk to the Village Hall Committee and suggest that Waterbeach Brass Band use it three out of four Mondays and the Parish Council use it on the first Monday of the month. An alternative might be to use the Church. Dr Gambell agreed to look into the possibility of using the Church.

Milton Colts - Confirmation has been received from Milton Colts FC for the coming season. They asked if the grass cuttings could be collected by the contractor. This was discussed and it was agreed that the Parish Council could not incur this extra charge.

Tuesday Bus - This was discussed and it was agreed that the Parish Council would take over the payment for this as they were members of Fen Edge and the Widows' Trust' would reimburse them a lump sum in advance.

Dent Security - Have issued an NSI Certificate of Compliance for the Security Camera.

Milton Surgery - Are setting up a Patient Participation Group (PPG) at Milton Surgery and have asked if Landbeach Parish Council would

like to have a representative within the group. Mr Halfpenny agreed to be the representative.

CCC - Grass Cutting: Public Rights of Way - As Landbeach do not have any Public Rights of Way, this was not an issue.

CPALC Membership 2011/12 - Letter outlining the benefits of being a member of CPALC as a consequence of the Localism Agenda.

SLCC - Training and Events Guide - Courses available.

CPALC - Training Courses - This was tabled and it was agreed to ask Milton and Waterbeach to see if they were organising any courses through CPALC, especially in relation to Section 106.

8 Annual Return

This was signed by Chairman and RFO (Clerk) to be signed off by Internal Auditor (Canalbs) on 24 May 2011.

9 Village Hall

9.1 Current Status - Cashflow is difficult and the builders need to be paid on time. The Village Hall Committee is working hard to bring in the moneys due, LPC is doing likewise.

9.2 Borrowing Approval for provision of grant by LPC - Borrowing Approval has been given by Department for Communities and Local Government for £35K. Application has now to be made to Public Works Loan Board (PWLB) and it was agreed that this should be done as a matter of urgency as cashflow was tight.

9.3 Written Agreement between LPC and VH - Councillors are keen to see a written agreement between LPC and the Village Hall Committee, stating that should there be problems/delays with the S106 payment of £35K, the Village Hall Committee would endeavour to help LPC with any spare funds.

10 Equipment for Older Children/Teenagers

10.1 Consultation - There was nothing further to report.

10.2 Full application to Donarbon Community Fund - Confirmation should be received by end of May.

11 Public Art in Landbeach

It was reported that Mrs Hale, Mr Wyatt, Dr Gambell, Dr Montgomery and Mr and Mrs White are interested in taking this initiative forward. There will also be a note in the June Parish Council news, inviting more parishioners to come forward to join the Public Art Group. Discussion was deferred until the next meeting.

12 Correspondence

The following correspondence was put into circulation:

Safe and Sound Playgrounds

SMP Playgrounds Ltd

SCDC - Planning Policy Monthly Update (April 2011)

Luminus Group - Luminus News Spring 2011, Issue 44

Clerks and Councils Direct, May 2011, Issue 75

SCDC - Strategic Housing Land Availability Assessment

NALC - Report of the Chief Executive

SCDC - Application for CEA/SEA July 2011

13 Finance

The following cheques were approved for payment

Cheque	Name	Amount	VAT	Total
705	Neville Diver - Maintenance April 2011	£64.00		£64.00
706	G Hinkins – reimbursement for paint	£76.92	£12.82	£76.92
707	Robert Armstrong – All Saints Church maintenance April 2011	£266.00		£266.00
708	Truelink Ltd – Grass cutting March 2011	£63.60	£10.60	£63.60
709	LVH – SCDC S106 money, 56 High Street	£2,353.91		£2,353.91
710	Maria Sylvester – Clerk’s salary April 2011	£670.80		£670.80
710	Maria Sylvester – reimbursement for Internet April 2011	£7.00	£1.04	£7.00
710	Maria Sylvester – reimbursement for Fen Edge subscription	£15.00		£15.00
710	Maria Sylvester – reimbursement for copying for APM 9 May 2011	£29.52	£4.92	£29.52
710	Maria Sylvester – reimbursement for hire of Church for Extra-ordinary meeting 5 May 2011	£5.00		£5.00

BT - Telephone account up to 18 April 2011 £72.18

Income

SCDC - Half yearly Precept

£8,250.00

Milton Colts

£350.00

14 Planning

New application

Approved

S/0518/11 - Single storey rear/side extension, 141 Waterbeach Road, Mr and Mrs Ebbs.

15 Councillors Reports

Dr Gambell enquired as to what is happening at the site opposite Emmaus, there is concern about traffic. Clerk to contact Mr Williamson about this.

Mr Hinkins reported that there is a lot of growth around the hedges. It needs strimming around car park and Recreation Ground.

16 Forthcoming meetings

6 June 2011

4 July 2011

5 September 2011

The meeting closed at 9.50 p.m.

Signed:

Date: