

**LANDBEACH PARISH COUNCIL**

**MINUTES OF LANDBEACH PARISH COUNCIL MEETING  
held on Monday 7 November 2011 at 7.30 p.m.  
in Landbeach Village Hall**

Present: Mrs Melanie Hale (Chair), Mr Trevor Dell, Dr Ray Gambell, Mr Andrew Stevens, Mr John Halfpenny, Mrs Tracy Hutchison, Mr Alan Wyatt, Mrs Maria Sylvester (Clerk), Mr James Hockney (District Councillor) and Mr Michael Williamson (County Councillor).

Public Participation: There was no public participation

- 1 **Apologies for Absence** were received from Mr Gerald Hinkins and Mr Peter Johnson (District Councillor).
- 2 **Minutes of the last Meeting** held on 3 October 2011 were agreed and signed with the addition of Item 13, Mr Williamson reported on 'Localism in Action'. In Fen Road, Chesterton the residents had installed their own (very effective) speed bumps. Highways were not happy with their specification but were agreeable to them staying after some agreed modifications.
- 3 **Declaration of Interest** Mr Wyatt and Dr Gambell declared an interest in Item 4, Maintenance path to Tithe Barn.
- 4 **Matters Arising**

**Pollarding of trees near Village Hall** - Three quotations have been received:

**Oakestreesurgery** – raise crown to 4 metres on Maples and remove 2 Horse Chestnut trees

£520 + VAT

Condition Report (as requested by SCDC) £200 plus VAT

**Atlas Tree Survey Ltd** – 2 Maple trees - Lift the branches over the road and clear the building by 2m. Thin the remaining crowns by 20% by removing dead dying or defective branches

£300 plus VAT

Remove 2 Chestnuts £220 plus VAT

Grind out stumps £140 plus VAT

**Extra work after inspection**

Lime halfway along the boundary with main road – remove two crossing branches £20 plus VAT.

3 Field Maples overhanging the tennis courts – remove the overhanging branches £80 plus VAT

Poplar in the children’s play area – remove the broken branch £20 plus VAT

These prices include chipping the brushwood and removing all arisings from the site.

Dead Chestnut to the far side of the rec £60 plus VAT

Grind out stump £30 plus VAT

**Truelink Ltd** – to crown reduce by 30% the two Maple trees and remove 2 Horse Chestnut Trees, grind down stumps and remove debris from site £350 plus VAT.

They are able to arrange for a survey of the trees to be done but after a visual inspection have submitted the following:

Remove Horse Chestnut tree at the far end of the field

Grind down stump

Raise crowns of all trees (14) which stand around the boundary enabling better access.

To raise crowns and reduce by 30% the three Maple trees which stand in the small grassed area, this would improve visibility on the corner of the road. All debris removed from site £350 plus VAT.

These were discussed and Mr Dell proposed accepting Truelink’s quotation and Mr Halfpenny seconded this.

**Play equipment inspection** - Mr Hinkins and Mr Diver had inspected the equipment again and carried out some of the work requested by Fenland Leisure.

**Worts Meadow - Insurance** - Came and Co confirmed that they will cover FOWM under the Landbeach Parish Council policy as a ‘Working Party’. They will need confirmation of the types of tools and machinery the group will be using to confirm that they are fully covered.

It was also agreed to purchase an additional dog bin and bags for Worts Meadow.

**Fence Green End** - Mr Johnson had reported that the owners and SCDC are in discussion about the Enforcement Order.

**Neighbourhood Watch** - Mr Stevens reported that he had attended the AGM at Hinchingsbrooke Police HQ and it was confirmed that there will still be officers/PCSOs on the ground. He had also attended a Panel Meeting in Impington where it had been reported that there is a lot of copper theft. There is also a postal scam where a card is posted through the door saying there has been a failed delivery, a premium number is given to ring which will cost a lot of money.

The new number for non-urgent calls to the Police is 101. This will replace the 0345 number although there will be a period of overlap.

**Ditch - Cockfen Lane** - It was agreed to raise this at the next FOWM meeting.

**Emmaus** – Simon Grainge had phoned the chairman to say that Emmaus are putting in an application to renew the existing signs and add one new one. They are also thinking of solar panels on the south-facing roof. They would have support for this from Cambridgeshire Provident Society and would benefit from the Feed-In tariff.

**Speedwatch** - Mr Williamson confirmed that he has located the equipment and will organise some training.

**Village Guide** - Mr Hockney has confirmed that this would go out in January 2012 with the Village Newsletter.

**New Parish Office** - It was reported that the Village Hall Management Committee has said that there might be some money left to pay the interest on the loan obtained for the refurbishment. However it has already been agreed that the Parish Council would pay the interest on the loan so it might be a good idea if the Village Hall Management Committee and other organisations who will use the office could pay for the office furniture.

**Walnut Close** - Mr Hockney confirmed that it had been agreed to re-advertise the two-bed property with single Landbeach connection people being considered. The official opening is on Thursday 10 November.

SCDC have confirmed that an invoice has been sent to Hill Residential for the S106 money and payment should be received by the middle of November. It was agreed that Mrs Hale and Mr Hinkins would sign the indemnity agreement if it came through before the next meeting. It will then be possible to repay the loan with the PWLB in full.

**Waterbeach Barracks** - Mr Hockney reported that concerned residents had questioned MOD about plans to close the site and build 13,000 new homes. Concern had been raised about the scale of the development and the effect it would have on the A10. There was also concern that if the site has been chosen because MOD can get the best value rather than relocating troops, this is not acceptable.

A campaign spearheaded by Mr Hockney and Mr Johnson had been set up along with a petition containing more than 2,000 names.

**Move to cut A10 speed** - Mr Williamson confirmed that there will be official confirmation in due course. Mr Halfpenny said that the conclusions made are not drawn out by the content of the report.

**Banworth Lane** - Chairman confirmed that she had viewed the site again and considered that the residents had demarcated their boundary though not exactly as agreed (by low hedge or fence) when councillors visited the site. However, she proposed a motion that the Parish Council does not pursue the issue of encroachment on Banworth Lane at this time and instead hands the issue over to the county council.

This was discussed and it was agreed to write a letter to the Access Officer at Cambridge County Council stating that the Parish Council are concerned about the loss of a Right of Access over the lane to the field beyond.

It was also agreed by the majority of Councillors (excluding Mr Dell) to take it off the Agenda until a response is received from Cambridge County Council. Mr Dell sees it as a right of way that has been closed.

**Village Hall Open Afternoon** - A date has not been confirmed for this but it is hoped that the official opening of the new play equipment will take place on the same day.

**CCC - Commemorative Tree and Hedge Planting - Diamond Jubilee**  
There are several sources of funding for tree and fruit hedge planting schemes which can be used to mark the occasion of the Diamond Jubilee next year. It was agreed that when the Chestnut trees are removed, there will need to be new trees planted.

**SCDC - Sustainable Parish Energy Partnership** - Mr Halfpenny agreed to be the representative for the Parish Council and agreed to contact Siobhan Mellon (SCDC ) and Paul Bearpark (WISE) to arrange a meeting to discuss the plan further.

**SCDC - Parish training and information sessions regarding Planning**

This was held on 18 October 2011. Mr Hinkins and Mr Stevens attended this event and Mr Stevens reported that SCDC had outlined the position at present. They will produce a local plan next year and invite consultation.

**Phonebox** - There was nothing further to report.

**The October Fund** - It was reported that an application had been submitted to Cambridgeshire Community Foundation for a grant of £500 towards fitting out the Parish Office.

**WAY** - It was reported that WAY had held a successful Auction of Promises on 14 October 2011 at Tillage Hall Recreation Ground.

**Fields in Trust** - Form signed by Chairman to enable the Recreation to be dedicated Queen Elizabeth II Field.

**Maintenance path to Tithe Barn** - It was agreed to ask the grass cutting contractor to quote for this in 2012. In the past the cost of £130 per year, has been met by The Landbeach Society.

**5 Clerk/Chairman's Report**

**New Councillor** - SCDC have confirmed that the vacancy for a Parish Councillor can be filled by means of co-option. It was agreed to display the notice on the notice board and an insertion put on website and Parish magazine.

**Staff Appraisals** - Annual staff appraisals are due to be carried out on Clerk and Caretaker.

**6 Standing Orders and Management Policies**

Draft documents were tabled for Councillors to adopt and approve at the next meeting.

**7 Cycle Path**

Mike Davies, Programme Manager - Cycle Cambridge, CCC reported that he is awaiting the S106 Group meeting and will then submit a report to them.

Mr Halfpenny said that cycle crossing needed to be improved at the Slap-up junction with a refuge for cyclists in the centre.

This was discussed and it was agreed to write to the Highways Chairman of the Waterbeach Committee outlining the views of the Parish Council.

### **8 Equipment for Older Children/Teenagers - Official Opening**

It was hoped that the official opening would take place at the same time as the Open Afternoon for the Village Hall, hopefully in the spring when the equipment will be more widely used.

### **9 Public Art in Landbeach - Payment of Public Art contribution**

It was reported that the Artist Peter Osborne had been commissioned on 10 October 2011. Payment of Public Art Contribution (S106) £15,921.19 from SCDC would be received in due course. The next Public Arts meeting is on 9 November 2011.

This was discussed and it was agreed that this money should be spent on something useful for the village.

### **10 Correspondence**

The following correspondence was put into circulation:

Rapid Racking – storage needs

Luminus Group – Annual Report 2010-11

Department for Culture, Media and Sport - The Queen's Diamond Jubilee  
Beacons 4 June 2012

Clerks and Councils Direct - November 2011, Issue 78

Came and Co - Parish Council insurance matters Autumn 2011

## 11 Finance

The following cheques were approved for payment

<b>Cheque</b>	<b>Name</b>	<b>Amount</b>	<b>VAT</b>	<b>Total</b>
752	Maria Sylvester - Clerk's salary October 2011	£536.80		£536.80
752	Maria Sylvester - reimbursement for internet October 2011	£7.00	£1.04	£7.00
753	Inland Revenue - PAYE October 2011	£134.00		£134.00
754	Neville Diver - maintenance October 2011	£80.00		£80.00
755	Truelink Ltd - Grass cutting September 2011	£537.48	£89.58	£537.48
756	Victim Support - Donation	£25.00		£25.00
757	Cottenham VC - September minibus	£60.00		£60.00
757	Cottenham VC – July/August minibus	£131.10		£131.10
758	Peter Osborne -Initial stage payment on signing Artists Agreement	£1,000.00		£1,000.00
759	Landscape maintenance All Saints Church	£14.00	£	£14.00

BT – Telephone account up to 18 October 2011

£71.77

### Income

CCC – Grass cutting allowance 2011

£599.38

## 12 Planning

### New applications

S/1688/11 – Demolition of existing garage. Construction of new open car port and single garage with study accommodation over, Jasmine Cottage, 79 Green End, Paul Alexander. **Approved**

S/0329/11 - Justifications for Development and Flood Risk Assessment, Chear Fen Farm, Willow Grange, Ely Road, Chittering, Mr and Mr Hodson. **Approved**

S/2024/11 – Resurfacing of existing hardstanding internal roadway and provision of hardstanding vehicle parking area (retrospective), Enterprise Nurseries, Ely Road, Mark Dwyer.

**Refused** on the ground that it will lead to further development of the site. There will be more vehicle movement on a busy road.

### Notification received from SCDC

#### Approved

S/1492/11 – Variation of Condition 3 of Planning Application S/099/10/F for the substitution of approved plans and the temporary retention of the existing 1950's former dwelling as a site office during construction.

S/1543/11 – Installation of 15 PV solar panels to the roof of rear car port, The Black Bull, 18 High Street, Mrs Frances Buckley.

#### Refused (note: this was Approved by LPC on 5 September)

S/1626/11 – Erection of 2-storey rear extension, detached garage and gateway with brick piers and fencing, 72 High Street, Mr and Miss C Bracknell and Y Shah.

#### Appeal

Against Enforcement Notice - Overbrook Farm, Green End.

## 13 Councillors Reports

Mr Wyatt said that he was not happy about the Enforcement Notice, Overbrook Farm. They bought the land 25 years ago and it seems morally wrong not to let them stay together.

Mr Dell enquired about the piece of land on Cottenham Road, the roadway has been dug. Clerk to consult SCDC.

Mr Stevens said that the hedging between 60 and 70 High Street was overgrown. Clerk had already contacted land owners about this.

**14 Forthcoming meetings**

5 December 2011

16 January 2012

The meeting closed at 9.40 p.m.

Signed

Date