

LANDBEACH PARISH COUNCIL

MINUTES OF LANDBEACH PARISH COUNCIL MEETING held on Monday 5 December 2011 at 7.30 p.m. in Landbeach Village Hall

Present: Mrs Melanie Hale (Chair), Mr Trevor Dell, Dr Ray Gambell, Mr Andrew Stevens, Mr John Halfpenny, Mr Gerald Hinkins, Mrs Tracy Hutchison, Mr Alan Wyatt, Mrs Maria Sylvester (Clerk), Mr Michael Williamson (County Councillor) and Mr Peter Johnson (District Councillor).

Public Participation: Dave Grant (prospective Parish Councillor). Mr Grant has been in the village since 1994 and said that he was interested in joining the Parish Council. Mr T Mendham (new resident in Landbeach) and had submitted a planning application S/2186/11.

- 1 **Apologies for Absence** were received from Mr James Hockney (District Councillor).
- 2 **Minutes of the last Meeting** held on 7 November 2011 were approved. Mr Hinkins proposed a vote of thanks to Mrs Hale for all the work she had done on behalf of the Parish Council in relation to Walnut Close.
- 3 **Declaration of Interest** Mr Halfpenny declared a prejudicial interest in Item 12 Planning - Tree work – C/11/17/058/01.
- 4 **Matters Arising**

New Parish Councillor - Co-option - it was hoped that Mr Grant would be co-opted at the next Parish Council meeting.

Staff appraisals - Mrs Hale reported that she had carried out a staff appraisal for the clerk who has put in excellent work and coped admirably with a number of additional demands over the last year. The Clerk was happy with the number of paid hours and for her salary to remain the same in these difficult economic times.

CPALC SCamb's District Committee - The Chairman and Clerk had attended the meeting at Impington Pavilion on 22 November. There was a talk on Localism and an opportunity to raise issues and meet councillors and clerks from other councils. Attendees thought it would be useful to meet again and Shepreth PC agreed to organise the next meeting.

Hedge on High Street - It was reported the hedge near the postbox had been cut back but not sufficiently far enough.

Play equipment inspection - Mr Hinkins and Mr Diver had inspected the equipment again and carried out most of the work requested to be done. The rest of the work will be done in the spring.

Worts Meadow - Philip Clark, CCC will provide a risk assessment for each activity as they are run as requested by the Insurance Company.

Fence Green End - Mr Johnson reported that the owners and SCDC are still in discussion with the Enforcement Order.

Neighbourhood Watch - Mr Stevens reported that he had received notice from the police in relation to minor offences in villages, particularly in unoccupied buildings. The telephone number to ring is the new non-emergency number 101 which is a fixed price of 15p.

Ditch Cockfen Lane - It was reported that as there has not been much rain, there was not a problem with the ditch at present.

Emmaus - There is a planning application for the signage at Emmaus.

Re: the heaps of sand opposite Emmaus, it was reported that a Waste Mineral planning application has to be submitted for mineral extraction by the applicant and the period of time for the submission has been extended until January 2012.

Speedwatch - There was nothing to report.

Village Guide - This is due to go out in January 2012 with the 'What's On' Newsletter.

New Parish Office - It was agreed that two filing cabinets and a fireproof box needed to be purchased for the office. The Village Hall Management Committee have indicated they would pay towards these items.

Walnut Close - It was reported that Councillors had attended the official opening of Walnut Close on 10 November 2011 and were impressed with the accommodation offered. The opening had been followed by buffet refreshments in the village hall. It was also agreed to get a photograph to keep in the records.

It was also reported that the Deed of Indemnity for S106 money had been signed by Mrs Hale and Mr Hinkins and SCDC had confirmed that funds should be received by the end of the week.

Waterbeach Barracks – 2 issues: Army leaving and Future plans. Mr Williamson reported that the Army leaving Waterbeach Barracks will have an effect on local businesses and communities. He has already made contact with County Officers to ensure that any disruption to the schools in the area is kept to a minimum.

There is also widespread concern about proposals being put forward for the future over-development of the site.

Move to cut A10 speed - Mr Williamson confirmed that there will be a meeting at the Slap-up junction with Richard Preston and Patrick Joyce from the County Council Highways to discuss what might be done to improve safety at this junction. This will be at 1 p.m. on 20 December 2011.

Banworth Lane - It was reported that John Macmillan from CCC was looking into the right of access through the lane.

Village Hall Open Afternoon - A date has not been confirmed for this but it is hoped that the official opening of the new play equipment will take place on the same day.

CCC - Commemorative Tree and Hedge Planting - Diamond Jubilee
It was reported that there should not be too many trees planted on the recreation ground. It was agreed to ask the FOWM if they would be interested in planting some trees in Worts Meadow.

The question of getting some commemorative mugs was discussed and it was agreed to put a circular out with the 'What's On' Newsletter asking for numbers of young people under the age of 16.

It was hoped that it might coincide with the public art being unveiled and the play equipment official opening.

It was also agreed to apply for a grant towards the cost of the event from Cambridgeshire County Council. These grants are available for community groups.

SCDC - Sustainable Parish Energy Partnership - Mr Halfpenny reported that there was not much interest in Landbeach generally and suggested joining with Waterbeach and other places. It was agreed to publicise it in the 'What's On' Newsletter.

SCDC - Parish training and information sessions regarding Planning
There was nothing further to report.

Phonebox - There was nothing further to report.

The October Fund - It was reported that the application for £500 towards fitting out the Parish Office was refused saying that a precepting authority is not a priority.

Dog Bin - SCDC confirmed that they will provide a dog bin and bags and will quote for this when a decision has been made on where to put it.

This was discussed and it was thought it should go by the second gate on Cockfen Lane. Mr Stevens agreed to speak to dog walkers and this would be discussed at the next meeting.

Planning the future - SCDC reported that they were concerned that they receive very few 'No Recommendation' responses for planning applications and instead they have to look into many weak 'Refuse' responses.

The Parish Council recalled that in the past they had been asked to tick 'Approve' or 'Refuse' if at all possible. It was agreed that in future, if the council does not have a strong view it will respond with 'No Recommendation'.

Maintenance path to Tithe Barn - It was agreed to ask the grass cutting contractor to quote for this in 2012. In the past the cost of £130 per year, has been met by The Landbeach Society.

5 Clerk/Chairman's Report

SLCC Membership - This is due for renewal, the cost is £157 p.a. It was agreed to renew membership.

Dates for Parish Council meetings in 2012 - This was tabled and it was agreed that the meeting on 9 January 2012 would be in the Church. The AGM will be on 19 April 2012.

The Over Day Centre Association - It was agreed to circulate this information.

SCDC Housing Strategy Consultation - Mr Halfpenny agreed to complete the survey.

Christmas Waste Recycling - dates to go on notice board.

AmeyCespa - have confirmed that work to create a materials recycling facility at their Waterbeach Waste management Park will start in the New

Year. This was discussed and it was agreed to inform AmeyCespa that there is a weight restriction through the village and the contractors should not come through the village with heavy vehicles.

Canalbs Ltd - report tabled which congratulated the Council on presenting an orderly and well run Council. The minor comments made will be acted upon.

Christmas Tree - it was agreed to purchase a Christmas Tree from Rectory Farm, the cost is £69.

Truelink Ltd – It was agreed not to have an additional cut and also not to aerate the playing field.

6 **Standing Orders and Management Policies**

The following Standing Orders and Management Policies were approved and adopted:

Fixed Assets Register, Risk Assessment, Publication Scheme, Disability Policy, Code of Conduct, Financial Regulations and Standing Orders.

7 **Cycle Path**

Mike Davies, Programme Manager - Cycle Cambridge, CCC reported that in terms of the possibility of a new shared use path on Landbeach Road, this is costly and could only be funded by Section 106 contributions.

Part of Landbeach Road is in Milton Parish and it was reported that Milton may be in line for Section 106 money for recent development. Perhaps this could also be tied in with the A10 traffic review.

8 **Equipment for Older Children/Teenagers - Official Opening**

It was hoped that the official opening would take place at the same time as the Open Afternoon for the Village Hall, hopefully in the spring when the equipment will be more widely used.

9 **Public Art in Landbeach**

It was reported that this is on-going and the Public Art Contribution had been received from SCDC.

10 **Correspondence**

The following correspondence was put into circulation:
CCC – 2012 Small Grants for celebrations and events

SLCC – The Clerk Magazine November 2011.

11 Finance

The following cheques were approved for payment

Cheque	Name	Amount	VAT	Total
760	Maria Sylvester - Clerk's salary November 2011	£429.24		£429.24
760	Maria Sylvester - reimbursement for internet November 2011	£7.00	£1.04	£7.00
761	Inland Revenue - PAYE November 2011	£107.40		£107.40
762	Neville Diver - maintenance November 2011	£88.00		£88.00
763	Truelink Ltd - Grass cutting October 2011	£172.68	£28.78	£172.68
765	Canalbs Ltd – Intermediate Internal Audit	£91.50		£91.50
DD	PWLB – interest on loan	£283.50		£283.50

Income

SCDC – Public Art contribution £15,921.19

12 Planning

New applications

S/2113/11 - Replacement of 5 existing signs with 6 pole mounted free standing signs, Emmaus Cambridge, Green End, Mrs Susan Nelms.

Approved

S/2211/11 - Single storey extension, 52 High Street, Mrs A Cahn.

Approved

S/2186/11 - Two storey rear extension and removal of nine ornamental trees (Leyland Cypress), 3 Abrahams Close, Mr T Mendham. **Approved**

S/2285/11 - Use of land for children's day nursery (Class D1) and retention of two portable buildings and ancillary structures for occupation in connection with that use (retrospective), Day Nursery, Stanton Farm, Ely Road, Milton, Koala-Kidz Ltd. **Approved**

Tree Work

C/11/17/058/01 – Tree work on trees situated within a Tree Preservation Order, Manor House, 83 Waterbeach Road, Mrs Halfpenny. **Approved**

13 Councillors Reports

Mr Williamson reported the following:

With the Localism Bill becoming the Localism Act, this issue is rising to the top of the Agenda.

The Chief Executive of NALC has also made it clear that Parish Councils will have an enhanced role to play in the future and two very important issues are the General Power of Competence and Neighbourhood Planning.

A group of County Councillors have proposed a new transport 'franchise' under the Cambridgeshire Future Transport scheme. They would like to organise a presentation to Parish Councils in the New Year.

Mr Dell reported that the struts on the bench on the Recreation Ground are broken. Mr Diver to look at this.

Mr Stevens reported that four posts have snapped in field between the woods. Clerk to notify County Farms.

Dr Gambell enquired as to whether the housing needs in the village have been met now Walnut Close is finished.

Clerk to look at housing survey carried out last year for discussion at the next meeting.

14 Forthcoming meetings

9 January 2012
6 February 2012
5 March 2012

The meeting closed at 9.40 p.m.

Signed

Date