

## LANDBEACH PARISH COUNCIL

### Minutes of Landbeach Parish Council meeting held on 13 January 2014 at 7.30 p.m. in The Church

Present: Mrs Melanie Hale (Chair), Dr Ray Gambell, Mr Gerald Hinkins, Dr Stephen Montgomery, Mr Dave Grant, Mr John Halfpenny, Mrs Tracy Hutchison, Mrs Maria Sylvester (Clerk), Mr Maurice Leeke (County Councillor).

Public Participation: Adrian Collen and Andy Peck, Milton Colts asking if the football pitch could be cut more often.

- 1 **Apologies for Absence** were received from Mr Andrew Stevens and Mr Peter Johnson (District Councillor).
- 2 **Minutes of the last Meeting** held on 2 December 2013 were approved.
- 3 **Declaration of Interest** Dr Gambell declared an interest in Tithe Barn (Item 4).
- 4 **Matters Arising**

**Worts Meadow** - Dates for events have been circulated for next year.

**Neighbourhood Watch** - There was nothing to report.

**Speedwatch** – There was nothing to report.

**SCDC Sustainable Parish Energy Partnership** - There was nothing to report.

**Footpath from car park to multi-sports area** - It was reported that Paul Ferguson will carry out this work when the weather improves.

**Affordable Housing** – It was reported that there had been no response from parishioners asking for affordable housing.

**Banworth Lane** – There was nothing further to report at this stage.

**Tythe Barn** – It was reported that Robert Stripe would analyse the questionnaire given to parishioners in relation to Tythe Barn.

This was discussed and it was agreed that the Parish Council supports Landbeach Society in it's endeavour to move forward on this issue and is supportive of the efforts of the village to try and keep the building going.

**Local highway improvements** – Mr Halfpenny reported that he will be going to Whittlesford on 20 January 2014 in relation to the proposal which had been

submitted in 2013 to drop the kerb at Waterbeach. He also agreed that he would speak in relation to the proposal submitted to CCC by Dr Gambell concerning the deep gully by the edge of Spaldings Lane near the Post Box.

**Cycle Path** – It was reported that the bollard which had been knocked down had been repaired.

**Finger Board** – There was nothing to report.

**Spaldings Lane** – It was reported that Paul Ferguson had cleared the ditch to allow free flow of water. An email had been received from a parishioner saying that he thought the work had not been finished. Chairman to follow this up.

**Basic Life Support** – It was reported that this will take place on Saturday 8 February 2014 from 10am–1pm. There will be three one hour sessions in the Village Hall and it is free to attend.

**Rectory Wall** – It was reported that more damage has been done to the wall and the Loss Adjuster has been asked to contact the Insurance Company in relation to the damage caused.

**Winter gritting** – It was reported that the gritter has arrived and Neville Diver will keep it in his shed during the winter months.

**Sign on Recreation Ground** – It was reported that the sign for ‘No Dogs Allowed’ has been ordered from Sign Art.

It was also agreed to look into the possibility of getting a sign ‘Beware Toads Crossing’ as a parishioner had reported this had been an issue in previous years.

**Signage Village Walk** – County Farms have confirmed that this will be looked at over the Winter months.

**Equipment Shed** – Mr Halfpenny reported that a secure quarter size container would cost in the region of £1,000. It was agreed to look into the possibility of obtaining a grant for this from SCDC Community Chest 2013-14

**Denny Abbey Farmland Museum** – A donation of £100 had been agreed; in return parishioners will be able to obtain discounted season tickets.

**Thermal Imaging Camera** – SCDC have agreed to the Parish Council borrowing the Thermal Imaging Camera for a week from 16 January 2014.

**Phone Box** – It was reported that the phone box needs painting. This would be looked at in the Spring.

**Walnut Close** – There has been a complaint from residents about overgrown vegetation. CCC responded that it is unrealistic for the residents to assume that an area of land that is not being farmed will be maintained as a private garden might be.

**Park and ride concessionary bus passes** – It was reported that the increase will come into effect on 15 March 2015.

## 5 Clerk/Chairman's Report

**Staff Appraisals** – The Chairman has carried out an appraisal on the Clerk and both are happy with the way things are running at present. Clerk finds the hours sufficient and the new computer has improved efficiency. Clerk remains on scale SCP27, the maximum for hourly rate staff.

The Clerk will carry out an appraisal on the Caretaker.

**NALC – Council Tax Benefit Support Grant** – Information had been received on a meeting which had taken place to address the issue of Council Tax Benefit Support Grant. Clerk will hold this document for reference.

**Waterbeach Independent Lending Library (WILL)** – A request had been received from WILL asking for £1,000 towards updating the library. This was discussed and it was agreed that Landbeach Parish Council were not in a position to subscribe to this.

**Village Hall charges** – Proposed increase in charges was tabled. Village Hall will agree increase at their next meeting.

**Landbeach Village Trust Fund records** – A request had been received from Mr Wyatt asking if the Lynn Landbeach Village Trust records could be kept with the Parish Council archives. This was discussed and agreed.

6 **Precept 2014/15** – Budget to set Precept for 2014/15 was tabled. It was agreed to apply for £19,000 Precept for 2014/15.

7 **Standing Orders and Policies** – The following Standing Orders and Policies were approved:  
Standing Orders, Fixed Assets Register, Disability Policy, Code of Conduct, Grievance Procedure, Risk Assessment, Publication Scheme, Equal Opportunities Policy, Financial Regulations,

8 **Local Planning/Strategic Planning** – There was nothing to report.

9 **Public Art in Landbeach** – It is hoped that this will be finished and installed before Easter, or sooner according to the artist.

**10 'What's On' Newsletter** - It was agreed to put details re Basic Life Support Course on 8 February 2014 in January 2014 What's On.

**11 Correspondence** – There was no correspondence.

**12 Finance**

The following cheques were approved for payment

| <b>Cheque</b> | <b>Name</b>                                | <b>Amount</b> | <b>VAT</b> | <b>Total</b> |
|---------------|--|---------------|------------|--------------|
| 937           | Maria Sylvester – Salary December 2013     | £460.04       |            | £460.04      |
| 937           | Maria Sylvester – Internet December 2013   | £7.00         | £1.04      | £7.00        |
| 938           | Inland Revenue – PAYE December 2013        | £115.00       |            | £115.00      |
| 939           | Neville Diver – Caretaking December 2013   | £80.00        |            | £80.00       |
| 940           | Truelink Ltd – Grass cutting December 2013 | £54.54        | £9.09      | £54.54       |
| 941           | CVC – Mini bus hire November 2013          | £64.26        |            | £64.26       |
| 941           | CVC – Mini bus hire December 2013          | £44.10        |            | £44.10       |
| 942           | Paul Ferguson – maintenance                | £140.00       |            | £140.00      |

**13 Planning**

**New applications**

S/2407/13/FL – Excavation of lake, construction of island, deposition of surplus materials on adjacent land, erection of five recreational buildings and associated structures, Lakeside View, Ely Road, Mrs Dickerson. **Approved**

S/2422/13/RM – Reserved matters schemes (Access from Beech Road, appearance, landscaping, layout and scale for 3 two storey buildings to servicing and landscaping on Plot Y, Cambridge Research Park, Beach Drive, Cambridge Research Park Ltd. **Approved**

S/2423/13/RM - Reserved matters schemes (Access from Beech Road, appearance, landscaping, layout and scale for 2 two storey buildings to servicing and landscaping on Plot Z, Cambridge Research Park, Beach Drive, Cambridge Research Park Ltd. **Approved**

S/2539/13/DC – Discharge of Conditions 9, Cambridge Research Park, Ely Road, Waterbeach, Cambridge Research Park Ltd. **Approved**

**Tree work**

C/11/40/058 – tree works subject to TPO, Manor Farm, Mr Turvill. **Approved**

C/11/40/058 – tree works subject to TPO, 21 High Street, Mr Garratt. **Approved**

C/11/40/058 – tree works subject to TPO, 49 High Street, Mr Clingham. **Approved**

**14 Councillors Reports**

Mr Leeke reported said that Network Rail want to erect a workshop and car park and are in communication with SCDC for this to happen.

Mr Hinkins proposed a vote of thanks to Graham Alston who repaired the electricity cable for the Christmas tree free of charge.

Dr Gambell reported that the surface in Spaldings Lane is breaking up and needs repairing. Clerk to report to Highways.

Mrs Hutchison reported the following:

The Children's Centre, along with all those in Cambridgeshire is facing large budgetary cuts and currently going through a consultation period about the ways to implement them, it will reduce services, is likely to cut opening times and they have suggested merging with Histon Children centre.

Waterbeach School had an Ofsted inspection in December, the report is now online and they have moved from 'Outstanding' to 'Requires Improvement', regardless of the reasons they will require any support going as the moral of all stakeholders, parents, staff and governors is low.

**15 Forthcoming meetings**

3 February 2014

3 March 2014

7 April 2014

The meeting closed at 9.15 p.m.

Signed:

Date: