

## LANDBEACH PARISH COUNCIL

### Minutes of Landbeach Parish Council meeting held on 4 April 2016 at 7.30 p.m. in The Village Hall

Present: Mrs Melanie Hale (Chair), Mr Dave Grant, Mr John Halfpenny, Mr Gerald Hinkins, Mr David Metcalfe, Mr Andrew Stevens, Mr Peter Johnson (District Councillor), Ms Ingrid Tregoin (District Councillor), and Mrs Maria Sylvester (Clerk).

**Public Participation:** Peter Hatley who is interested in joining the Parish Council.

- 1 **Apologies for Absence** were received from Ms Nicola Boak, Dr Ray Gambell, Mrs Tracy Hutchison and Mr Maurice Leeke (County Councillor).
- 2 **Minutes of last Meeting** – Minutes of meeting held on 4 April 2016 were approved.
- 3 **Declaration of Interest** There were no Declarations of Interest.
- 4 **Matters Arising**

**Worts Meadow** – It was reported that at their last meeting concern was raised about insurance cover. The Parish Council had consulted Came and Co their insurers, who had confirmed that they are covered.

**Neighbourhood Watch** - Mr Stevens reported the following:  
There had been several crimes in the area. Emails are being received about getting a tax rebate. HMRC would never notify people in this way.  
A lot of lead has been taken from Churches.  
Thefts from cars, especially satnavs from the glove compartment.  
Emails asking the public to sell their wine investments.

**Tithe Barn** – It was reported that everyone was invited to a Drinks Reception on 17 June 2016.

**Spaldings Lane** – It was reported that the road has been resurfaced. Mr Hinkins and Mr Halfpenny will arrange to meet Mr Attle to look at Spaldings Lane in relation to digging a test hole to ensure no water is laying under the surface otherwise it will soon crack again.

**Frith End Grove, Green End** – There was nothing to report.

**Akeman Street potholes** – This road needs resurfacing.

**Refresher First Aid Course** – It was reported that the First Aid Course had taken place on 16 April 2016. This had been a success, but not many people had attended it.

Mr Hinkins suggested that in future there should be just one session with a teaching situation. It was agreed to use a different format next time.

**Village Guide** – Dr Gambell has agreed to produce this.

**Trees Waterbeach Road** – David Attle agreed to deal with these in the next ten days.

**Road markings A14 Roundabout, Milton** – It was agreed that this was a matter of urgency and Clerk agreed to follow it up.

**Website** – There was nothing to report.

**Lucy Frazer MP** - It was agreed that Lucy Frazer would not attract enough Parishioners to attend a meeting in Landbeach.

**Demolition work –rear of 108 High Street** – It was reported that the Enforcement Officer from SCDC had visited the site and the majority of the items have been cleared.

**Light above Defibrillator keypad** – Mr Hinkins had got advice from an Electrician who said he could run some trunking from the electricity feed near the Defibrillator. Mr Grant agreed to ask the Village Hall Management Committee about this.

**Emmaus** – It was agreed that no one was available to become a Trustee of Emmaus.

**APM** - It was reported that the Annual Parish Meeting (APM) would take place on 26 May 2016. Urban and Civic had agreed to speak at the meeting. Invitations had been sent out and posters have been put up.

**Damaged lamp post** – It was reported that the old lamp post in Spaldings Lane has not been removed. This has been reported to Highways.

**Damaged slats opposite The Church** – It was reported that the repair to the slats would be carried out in the late summer as there is a nest of blue tits there.

**The Pound** – It was reported that Paul Ferguson is in the process of repairing The Pound.

**Waterbeach Station – Parking** – Mr Johnson reported that he had had a meeting with Network Rail. They are prepared to do a lease. The County Council are considering putting signs up and Network Rail feel this would suffice. There are lots of possibilities, but it depends on the charge for the lease. They want to see what happens when Cambridge North opens.

**Village Hall 80<sup>th</sup> Anniversary Celebrations BBQ 16 July 2016** – The Village Hall are organising this event. The Parish Council are offering to contribute £500 from the Public Art Project. It was agreed to purchase drink, (a maximum of 30 bottles) and plastic glasses for 150 people and whatever is left would be given to the Village Hall.

**Staff Appraisal** – The Chairman reported that she had carried out a Staff Appraisal on the Clerk who was happy with all elements of the job. It was also agreed to look into

the possibility of getting a Messaging Service rather than a landline or mobile phone because of the cost.

**Caretaking** – It was reported that Mr Diver has had a major operation and will be out of action for sometime. He is progressing well and the Parish Council wished him a speedy recovery. Steve Wynn would carry out the maintenance work in his absence.

**Access A10** – It was reported that people were parking dangerously on the slip road. The residents had put up no parking signs and if this remains a problem, residents might consider paying for yellow lines.

#### **Public Nuisance and Bylaws –**

**PAYE** – It was reported that the Clerk and Chairman had looked at this and confirmation had been received that it was correct.

### **5 Clerk/Chairman’s Report**

**Annual Governance Statement 2015/16** – This was signed by Chairman and Clerk.

**Annual Return for the year ended 31 March 2016** – This was signed by Chairman and Clerk (RFO) to be signed off by Internal Auditor on 24 May 2016.

**Play Equipment Inspection** – The report had been forwarded to Councillors who felt that there was nothing required urgently.

It was reported that the rail in the Play area was damaged. Mr Hinkins will ask his carpenter to look and this and repair it as soon as possible.

It was also reported that the mushrooms were damaged. Clerk to look into getting these repaired.

**CAPALC** – It was reported that the fees have been increased by 3% for 2016/17.

**Balfour Beatty – Street lighting feedback** – Mr Halfpenny agreed to do this.

#### **Old West Internal Drainage Board Tour –**

**SLCC – The Transparency Fund** – This was discussed and it was felt it was not relevant to the Parish Council at present.

**Widows Trust** – It was reported that the Widows Trust have confirmed that they are able to pay £750 towards the cost of the minibus. The total for the last year was £980.48. It was agreed that the Parish Council would meet the shortfall.

### **6 Local Planning/Strategic Planning** – Mr Halfpenny reported that Urban and Civic promised to provide data traffic flows in May/June, but it had now been pushed back to August.

**7 'What's On' Newsletter** - It was agreed to put the following in May 2016 'What's On': Affordable Housing, Dog Fouling. Gritting Volunteer, Speeding in the Village, setting up a Parish Forum, Urban and Civic paper in Phone Box, Annual Parish Meeting (APM), Stagecoach.

**8 Correspondence** – The following correspondence was put into circulation:  
 Clerks and Councils Direct May 2016  
 SLCC – The Clerk – May 2016

## **9 Finance**

The following cheques were agreed for payment

1123 Maria Sylvester - Clerk's salary April 2016	£553.59
1123 Maria Sylvester - Reimbursement for internet April 2016	£7.00
1123 Maria Sylvester – Reimbursement for postage	£14.28
1124 Inland Revenue – PAYE April 2016	£180.80
1125 Cottenham Village College – Minibus hire March 2016	£67.32
1126 Gerald Hinkins – Reimbursement for Roundup	£98.40
1127 Landbeach Village Hall – Hire of Hall	£285.75
1128 Melanie Hale – Reimbursement for Basic Life Support Training	£100.00
1129 Magpas - Donation	£20.00
1130 Steve Wynn – Maintenance April 2016	£32.00
1131 EON – Electricity for bus shelter	£18.53

### **Income**

SCDC – Half yearly Precept	£10,500.00
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## **10 Planning**

### **Approved**

S/0574/16/FL – First floor glass curtain wall panel replaced, Building 1000, Cambridge Research Park, Ely Road, Waterbeach, Zurich Assurance.

S/0014/15/CW – Waterbeach Waste Management Park, Ely Road, Waterbeach, determined under delegated powers on 18 April 2016. Planning permission has been granted subject to conditions.

### **Refused**

S/3280/15/FL – Glazed link between dwelling and outbuilding, 3 Ravensdale, Mr and Mrs Owen.

## **11 Councillors Reports**

Mr Metcalfe reported that the lights at the exit to A10 Waterbeach Road are not working. Clerk to report.

Mr Stevens reported that the handrail on the bridge on A10 past Frith Fen Road is broken. Clerk to report to Highways.

Ms Treegoing said that as the new District Councillor she is happy to answer any questions people may have and does not have a political agenda.

Mrs Hale thanked Peter Hatley for coming to the meeting and showing an interest in becoming a Parish Councillor. Clerk to consult with SCDC to see if we can increase the number of Councillors.

**12 Date of Future Meetings**

26 May 2016 Annul Parish Meeting (APM)

6 June 2016

4 July 2016

The meeting closed at 8.46

p.m. Signed.....