

## LANDBEACH PARISH COUNCIL

### Minutes of Landbeach Parish Council meeting held on 7 November 2016 at 7.30 p.m. in The Village Hall

Present: Mrs Melanie Hale (Chair), Dr Ray Gambell, Mr Dave Grant, Mr John Halfpenny, Mr Peter Hatley, Mr Gerald Hinkins, Mr David Metcalfe, Mr Andrew Stevens, Mr Peter Johnson (District Councillor), Ms Ingrid Tregoing (District Councillor) and Mrs Maria Sylvester (Clerk).

**Public Participation:** There was no public participation.

- 1 **Apologies for Absence** were received from Ms Nicola Boak and Mr Maurice Leeke (District Councillor).
- 2 **Minutes of last Meeting** – Minutes of meeting held on 3 October 2016 were approved.
- 3 **Declaration of Interest** Mrs Hale declared an interest in Item 11 Planning, S/2579/16/FL. Mr Metcalfe declared an interest in Item 11 Planning, S/2741/16/FL Item 11, Planning. Both Councillors left the room while these applications were discussed.

#### 4 **Matters Arising**

**Worts Meadow** – It was reported the Council had received a survey from the County Council in relation to greenspaces. It was agreed that this should be completed.

**Neighbourhood Watch** - Mr Stevens reported the following:

There had been two burglaries recently. The second of these took place at the Milton end of the village between 4 and 6 p.m., their registration number had been reported and the defendants had been caught. There are two vehicle recognition cameras on A10.

He had attended the Police meeting in October and they had been talking about the number of bikes that had been stolen at the guided bus stops. Residents should be aware about locking their bikes, locking gates and use time switches.

**Tithe Barn** – It was reported that SCDC at their Liaison meeting had shown positivity about the Tithe Barn. They agreed to carry out a survey and cut back the brambles leading to the Tithe Barn.

**Spaldings Lane** – It was agreed to inspect Spaldings Lane when there had been heavy rain as at present it was looking fine.

**Frith Fen Drove, Green End** – It was reported that a double chalet had been erected at Frith Fen Drove. Mr Johnson agreed to speak to the Enforcement Officer at SCDC in relation to this.

**Play Area Gates**

Mr Hinkins reported that the carpenter who agreed to carry out the repair work in the Play Area was ill. It was agreed to wait until he recovered and hopefully the work would be done as soon as possible.

**Light above Defibrillator keypad** – Mrs Hale had purchased a battery light for the Defibrillator. Mr Wynn had agreed to erect the light and monitor the Defibrillator each week.

**Damaged slats opposite The Church** – There was nothing to report.

**Waterbeach Station – Parking** – Mr Johnson reported that he was still investigating the possibility of extending the car park.

Ms Tregoin reported that she had attended a FLUA (Fen Line Users Association) meeting where it was mentioned that many of the stations along the line are having success with car park enlargements. She will talk to East Cambs District Council in relation to this.

**Trees Banworth Lane** – There was nothing to report.

**Speeding in High Street** – Mr Halfpenny reported that he had no response from Urban and Civic in relation to the data about speeding.

Mr Johnson reported that he operates the local Speedwatch team who might be willing to carry out a Speedwatch session in Landbeach. The kit at present is going in for calibration and insurance purposes. Mr Johnson also offered to train up some Landbeach people.

Ms Tregoin reported that she has logged into <http://tinyurl.com/SCSpeedTeam> to log speeding concerns to the police. She suggested all Councillors should do this. It is classed as a ‘Speeding Enforcement Request’.

**Security Camera** – It was reported that a quotation had been received from Dent Security for £176 to replace camera that had been damaged by water. Mr Hinkins reported that the camera is working at present. It was agreed he would check it regularly.

**Gritter** – It was reported that the surplus gritter had been removed by Highways from Dr Gambell’s garage.

## 5 Clerk/Chairman’s Report

**The Local Government Boundary Commission – Electoral Review of South Cambridgeshire: Final Recommendations** – A full copy of the report is available at [www.lgbce.org.uk](http://www.lgbce.org.uk). Interactive map at [www.consultation.lgbce.org.uk](http://www.consultation.lgbce.org.uk). If you would like to complete the survey go to [www.lgbce.org.uk/about-us/lgbce-opinion-survey](http://www.lgbce.org.uk/about-us/lgbce-opinion-survey).

**Parish Forum** - A Parishioner had asked about the possibility of setting up a Parish Forum. This was discussed and Mr Hatley agreed to set up a Facebook page. Initially this would just be for announcements and have a closed membership. Increased functionality would require monitoring.

**Maintenance** – A complaint had been made about the path on Waterbeach Road being edged by the Parish Council and the excess weed-treated turf being put under the hedge along the allotments as it does not belong to them. It was agreed that this work should continue and the turf put in an appropriate place.

It was also agreed to find out who actually owns the verges there and also whose responsibility the Chestnut tree is where the Waterbeach Road access to Tithe Barn begins.

**Cambridgeshire County Council Corporate Capacity Review – Overview Document** – Information for partners – October 2016. Clerk to hold this document.

**Action Plan** – This was tabled and Councillors will update it at the next meeting.

**Came and Co** - Insurance – The Council signed a long-term agreement until 30 September 2018 with Came and Co. The invoice for this year is for £1,115.94. **For information only.**

**Department for Communities and Local Government - Neighbourhood Planning Bill** – Letter from Minister for Housing and Planning. **For information only.**

## 6 Policies

The following Policies were approved and adopted:  
 Publication Scheme under the Freedom of Information Act 2000  
 Code of Conduct.  
 Disability Policy  
 Grievance Procedure  
 Equal Opportunities Policy

7 **Local Planning/Strategic Planning** – Mr Halfpenny reported that he was awaiting the report and concern was raised about the A10 corridor.

8 **‘What’s On’ Newsletter** - It was agreed to put the following in November 2016  
 ‘What’s On’: Affordable Housing, Dog Fouling, Speeding in the Village, setting up a Parish Forum, Stagecoach. Ask Parishioners to keep their front paths and verges tidy as it causes problems for prams and wheelchairs. Not to park cars on the pavement which obstructs pedestrians, wheelchair users and pushchairs. Residents to be vigilant with the darker nights approaching about locking doors and locking cars. Volunteers for Speedwatch. A Mobile Warden is being considered and ask if parishioners would be interested in such a scheme.

- 9 Correspondence** – The following correspondence was put into circulation:  
 SCDC – How they spend their money  
 Vehicle and Operator Services Agency – Passenger transport provided under Section 19 or Section 22 permits

**9 Finance**

The following cheques were agreed for payment

1175 Maria Sylvester – Clerk’s salary October 2016	£539.27
1175 Maria Sylvester - Reimbursement for internet October 2016	£7.00
1176 Inland Revenue – PAYE October 2016	£182.20
1177 Steve Wynn – Caretaking October 2016	£80.00
1177 Steve Wynn – Reimbursement for bin liners	£4.50
1178 Cottenham Village College – September 2016 minibus	£67.32
1179 Truelink Ltd – Grass cutting July 2016	£608.70
1179 Truelink Ltd – Grass cutting August 2016	£667.62
1180 Came and Co – Insurance renewal	£1,115.94

**10 Planning**

**New Applications**

S/2741/16/FL – Rear roof extension and brick chimney, 40 High Street, Mr Metcalfe.

**Supports**

S/2686/VC – Variation of Condition 2 (approved plans) of S/2590/11/FL to allow increase in size of outbuilding, Mr Alexander. **Supports**

S/2579/16/FL – New access to 16A and 16B High Street, Mrs Alston. **Objects**

**Tree Applications**

PP-05538302 – Tree works subject to a Tree Preservation Order, 59 Green End, Mr Newell. **Approved**

S/2783/16/TC – Tree works subject to a Tree Preservation Order, 51 High Street, Mrs Stevens. **Approved**

**11 Councillors Reports**

Ms Tregging reported the following:

The A10 corridor study delayed into 2017.

White lines at Milton roundabout will be done by the end of the month.

She has been giving thought to setting up a mobile warden for the villages. It would probably be in collaboration between SCDC, Parish Councils, Age UK and the residents involved. It was suggested this should be put in ‘What’s On’ saying this is something being considered and ask if parishioners would be interested in such a scheme.

Mr Hatley reported the following:

Illegal hare coursing (and some deer coursing) has been taking place. This means that participants have been around the backs of people’s properties. There is a need to be

vigilant and security conscious. It was felt that this was now under control as offenders had been caught.

Fly tipping has been done in the green bin in the car park.

Dr Gambell said that there is a new maintenance person for the Churchyard and a rate has been negotiated for the next year which will fall within the £700 agreed.

Mr Hinkins reported the following:

Something should be put in 'What's On' about resident's hedges overhanging the paths and also car parking on pavements causing obstruction. There is a means for fining persistent offenders – CPN (Community Protection Notice) – but this should not be necessary in Landbeach.

The Vicar would like to do beer and carols at the Social Club on 20 December at 8 p.m. He will get Christmas tree and two sets of lights.

Mr Metcalfe reported that there is graffiti in the bus shelter. Mr Wynn will be asked to remove this.

**11 Dates of meetings**

5 December 2016

9 January 2017

6 February 2017

The meeting closed at 9.37 p.m.

Signed.....

Date.....